



Repaboliki ya Namibia

**Lefapha la Merero ya Selegae, Phudugelo,
Pabalesego le Tshireletsego**

TSHATARA YA DITIRELO TSA BADIRISI

2024



Lenaneo la Diteng

KAMOGELO	12
DITLHAGISO TSA KWA GODIMO	14
TSHATA E	45
 A) MERERO YA SELEGAE LE KHUDUGELO	 16
 1. SE RE SE DIRANG	 16
OFISI YA MOKAEDI-KHUDUTHAMAGA	16
LEFAPHA : BOIKWADISO JWA SELEGAE	17
LEFAPHA : TAOLO YA BOJAKI LE BOAGI	17
LEFAPHA: TAOLO LE TSAMAIISO YA BAFALADI	17
2. BAREKI BA RONA	17
3. MAITLAMO A RONA GO WENA	18
4. TSHEPISO/MAEMO A RONA	18
4.1. OFISI YA MOKAEDI-KHUDUTHAMAGA	18
Karolo: Ditirelo tsa Theko ya molao	18
Karolo: Tshekatsheko ya mo Gare	19
Karolo: Ditirelo tsa Tshireletso le Taolo ya Kotsi	19
4.2. LEPHATA: IKWADISO YA SETSHABA	20
Bolaodi: Boikwadisho jwa Naga jwa Setshaba	20
Bolaodi: Kwadiso ya Bosetshaba Ya Baagi, Boitsibiso le Ditlhagiso	22
4.3. LEFAPHA: TAOLO YA BAFALADI LE BOAGIDI	23
Bolaodi: Phudugelo le Taolo ya Melelwane	23
Bolaodi: Di-visa, Ditetla, Dipaseporoto le Boagi	24
4.4. LEPHATA: TSAMAIISO LE TAOLO YA BATSHABI	25
Bolaodi: Dithuso tsa Botho le Ditirelo tsa Thuso	25
Karolo la Badiri.	25
Karolo: Tchekenoloji ya Tshedimosetso	26
Bolaodi jwa Letlole le Ditirelo tsa Kakaretso	27



Karolo: Letlole	27
Karolo: Tirelo ya Kakaretso	28
Karolo: Dikamano tsa Setšhaba	29
Karolo: Tsamaiso ya Batshabi	29
B) SEPODISI SA NAMIBIA	31
1. SE RE SE DIRANG	31
OFISI YA MOTLHATLHOBI KAKARETSO WA SEPODISI (IGP)	31
OFISI YA MOTLATSA MOTLHATLHOBI – KAKARETSO WA DITIRELO (DIG OPS)	32
OFISI YA MOTLATSA MOTLHATLHOBI-KAKARETSO WA TSAMAISO (DIG ADMIN)	32
2. BAREKI BA RONA	33
3. MAITLAMO A RONA GO WENA	33
4. TSHEPISO/MAEMO A RONA A TIRELO	34
4.1 OFISI YA MOTLHATLHOBI-KAKARETSO WA MAPODISA	34
Ofisi ya Principal Staff Officer	34
Bolaodi: Botlhale Jwa Sepodisi	35
Bolaodi: Ditirelo Tsa Molao	35
Karolo: Dikamano Tsa Setshaba	36
Karolo: Interpol – NCB Windhoek	37
4.2. OFISI YA DIG-OPS	38
Bolaodi: Thibelo Ya Borukhutlhi	38
Bolaodi: Patlisiso ya Bosenyi	38
Bolaodi: Setheo sa Sepodisi sa Namibia sa Maranyane Tsa Molao	40
Bolaodi: Ditirelo Tsa Thuso ya Difofane	41
Bolaodi: Molelwane le Tshireletso Ya Boago	41
Bolaodi: Tshireletso ya Batho ba ba Botlhokwa	42
Bolaodi: Boitshwaro jwa Sepodisi le Dipatlisiso	42
Bolaodi: Thekenoloji ya Tshedimosetso le Tlhaeletsano	43
Bolaodi: Tiragatso ya Molao wa Tsela	44



	Karolo: Go Laola Dilo Tse di Thuntshang	45
	Karolo: Sesole se se Kgethegileng	46
	Ditheo tsa mapodisi	47
4.3.	OFISI YA DIG-TSAMAISO	48
	Bolaodi: Tsamaiso ya Dithoto tsa Batho	48
	Bolaodi: Letlole	50
	Bolaodi: Thulaganyo le Tlhabololo	50
	Bolaodi: Thekiso le Tsamaiso	52
	Bolaodi: Katiso le Tlhabololo	53
	Bolaodi: Bong le Katlego	54
	Ofisi ya ba Bagolo ya Botsamaisi jwa Batlhankedi Bagolo	54
C)	TIRELO YA KGOLEGELO YA NAMIBIA	56
1.	SE RE SE DIRANG	56
	OFISI YA MOKHOMISHINARA WA KAKARETSO	56
	DITIRELO TSE DINGWE: DITIRELO TSAKGOLEGELO	57
	DITIRELO TSE DINGWE: BOLAODISI JWA TSHWARAGANELO	57
	DITIRELO TSE DINGWE: TSOSOLOSO LE POELO SETSHABENG GO	57
2.	BADINSI BA RONA	57
3.	MAITLAMO A RONA GO WENA	58
4.	TSHEPISO/MAEMO A RONA	58
4.1.	OFISI YA MOKHOMISHINARA-KAKARETSO	58
	Bolaodi: Badiri ba Bogare	58
	Bolaodi: Lekgotla la Bosetšhaba la go Golola	59
	Bolaodi: Ditirelo tsa Semolao le Kgalemo	59
	Bolaodi: Tlhomamiso ya Tiragatso, Tlhokomelo le Tlhatlhobo	60
4.2.	DITIRELO TSE DINGWE: DITIRELO TSA KGOLEGELO	61
	Bolaodi: Pabalesego	61
	MEGALA YA BALAOADI BA DIKGAOLO	62
	MEGALA YA DITIRELO TSA KGOLEGELO	62



	Bolaodi: Boitekanelo	63
	Bolaodi: Kumo ya Dijo	64
	Bolaodi: Madirelo a Dikgolegelo le Diprojeke tsa Ditshenyegelo	65
	Bolaodi: Thekenoloji ya Tshedimosetso le Puisano	65
4.3.	DITIRELO TSE DINGWE: BOLAODISI JWA DIKHAMPANI	66
	Bolaodi: Tsamaiso ya Badiri (HRM)	66
	Bolaodi: Tlhabololo le Katiso ya Badiri (HRDT)	67
	Bolaodi: Letlole	68
	Bolaodi: Dithulaganyo le Tsamaiso	69
4.4.	DITIRELO TSE DINGWE: TSOSOLOSO YA BOPHELO LE GO TSENGWA SESA GAPE	70
	Bolaodi: Tsosoloso	70
	Bolaodi: Poelo Setshabeng	72
	HAMUBATA KUBULELA NILUNA	72
	MAIKUTO AMINA KIABUTOKWA	73
	SELUKUPA KUMINA	73
	DIKAKGELO, DIKAKANTSHO LE DIKOPO	74
	MERERO YA SELEGAE LE BOFALADI	74
	MAPODISI A NAMIBIA	75
	TIRELO YA KGOLEGELO YA NAMIBIA	75

KHUTSAFATSO YA MAFOKO

AFRIPOL	African Union Mechanism for Police Cooperation
AU	African Union
AUPE	Adult Upper Primary Education
DIG-Admin	Deputy Inspector General for Administration
DIG-Ops	Deputy Inspector General for Operations
DSA	Daily Subsistence Allowance
ED	Executive Director
GIPF	Government Institutions Pension Fund
GNR	Government Notice Regulations
HAI	Home Affairs and Immigration
HPCNA	Health Professionals Council of Namibia
TNA	Training Needs Assessments
ICAO	International Civil Aviation Organisation
ICT	Information Communication Technology
IGP	Inspector General of Police
ID	Identification Document
IDS	Identification System
INTERPOL	International Criminal Police Organization
IT	Information Technology
LA	Local Authority
MHAISS	Ministry of Home Affairs, Immigration, Safety and Security
MoU	Memorandum of Understanding
NamPol	Namibian Police Force
NCB	National Central Bureau
NCS	Namibian Correctional Service



NGOs	Non-Governmental Organizations
OMAs	Offices/Ministries/ Agencies
PC	Procurement Committee
PMS	Performance Management System
RC	Regional Council
RSD	Refugee Status Determination
SADC	Southern Africa Development Community
SARPCCO	Southern African Regional Police Chiefs Co-operation Organization
SOEs	State Owned Enterprises
SWA	South West Africa
TNA	Training Need Analysis
UN	United Nations
VIP	Very Important Person
VIPP	Very Important Person Protection
WIL	Work Integrated Learning



LEFOKO LA MOTLOTLEGI TONA

Ka ntlha ya moya o o bulegileng, botswerere le maitlamo go batho ba re ba direlang, re motlotlo go itsese Molao wa Tirelo ya Badirisi wa Tshatara Ya Ditirelo Tsa Badirise Ya Lefapha La Merero Ya Selegae, Khudugelo, Pabalesego Le Tshireletsego.

Sengwe se se kaelang mokgatlo mongwe le mongwe, o o atlegileng, bogolo segolo o o direlang batho ba one, ke boleng jwa ditirelo tse o di neelang. Go direla batho le le baagisane ba rona ga se fela go dira dilo ka botswerere, ke go bontsha thekegelo, kutlwelo botlhoko le gore re tlhaloganya dikeletso le matshwenyego a bone. Tšhata. ke sesupo se se komota sa maitlamo. Maikarabelo a rona, “go netefatsa tshireletsego ya selegae ka tsamaiso ya merero ya selegae, tshireletso le kemonokeng baeti, netefatso ya molao le tolamo, - neelo ya tsholo ya batho e e babalesegileng, kgopololo le pusetso setshabeng ya batlolamolao,” ke e e atologileng. Kwa botennye jwa pelo e itshetlegile ka batho ba re ba direlang – e ka tswa e le baagi ba rona, baeng bafudugi ba ba senkang mafulo a matalana, kgotsa bagolegwa ba ba tlhokang kgopololo. Maikarabelo a rona ga se fela go gapeletsa, mme gape ke godirela le go sireletsa.

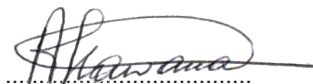
Pono ya rona ya go dira Namibia nngwe ya dinaga tse di bolokesegileng go gaisa mo lefatsheng e golagane thata le maemo a tirelo e re e neelang. Pabalesego le tshireletsego ga se fela maduo a go nna le mapodisi a a nang le bokgoni kgotsa

go laolwa ga meelwane mme gape di amana thata le go tshepa le go ikanya ga setšhaba mo bokgoning jwa rona jwa go ba direla ka tloafalo, ka tshiamo le ka potlako.

Ka jalo, Tshata ya Tirelo ya Badirisi ga se lekwalo fela. Ke tumalano magareng ga Lefapha le batho ba Namibia. E tshalosa sentle dilo tse re di lebeletseng mo ditirelong tse re di nayang batho, ditekanyetso tse re batlang go di latela, le ditsela tse re di dirisang go ba naya dipegelo le tokafatso tse di tswelletseng. Ka Tshata e, re solofela go tiisa tsholofetso ya rona ya go nna batho ba ba fitlhelelwang, ba ba tthamang dilo tse disha, le go nna re ikemiseditse go direla setšhaba sa rona.

Mo tseleng ya rona ya go aga Namibia e e bolokesegeleleng, lentswe le dikakgelo tsa setšhaba di botlhokwa thata. Tšhata eno ga se bokhutlo mme ke tshimologo ya go nna le seabe, go dirisana mmogo le go direla ba bangwe mo ditirong tsa rona.

Mo moyeng o, ke lo rotloetsa lotlhe gore lo inyalanye le Tshata ya rona le go re dira gore re ikarabele mo ditekanyetsong tse di kwa godimo tse re ipeetseng tsone. A re direng mmogo go bopa setšhaba se se itsetsepetseng mo dipinagareng tsa go dira dilo ka tsela e e bonalang, e e boikanyego, ya go tshepana, ya tshireletsego le tirelo e e tthomang sekao.



Dr. Albert Kawana

Tona ya Merero ya Selegae, Phudugelo, Pabalesego le Tshireletso





KETETSOPELE YA MOKAEDI- KHUDUTHAMAGA

Kgakolo ya Tshata ya Tirelo ya Badirisi go supa tshimologo ya kgaolo e ntšhwa, e e tshwailweng ke kgatelopele e kgolo mo maitekong a rona a go tsweletsa le go sireletsa setšhaba. Lokwalo lo ga se fela polelo ya maikaelelo; ke sesupo sa maitlamo a rona a a boteng le dikeletso tsa rona.

Thomo ya rona, “Go tokafatsa pabalesego ya selegae ka go tsamaisa rejisetara ya setšhaba ya baagi, go tlhohofatsa metsamao ya baagi, go dira sepodisi ka tsela e e nang le mosola le ditirelo tsa kgopololo”, e supa maikemisetso a rona. Thomo e e tseneletseng e, e tlhoka go kopanngwa ga boineelo, tirisanommogo, le go tlhoma mogopolo mo go direng gore dilo di dirwe ka tsela e e siameng, go leka go baya Namibia mo gare ga dinaga tse di sireletsegileng thata mo lefatsheng ga se keletso fela; ke tsholofetso ya rona e e tiileng. Pabalesego ga se fela go nna kelotlhoko le go itshireletsa; e akaretsa tikologo e mo go yone mongwe le mongwe a ikutlwang e le ya gagwe, a ikanngwa e bile a na le tsholofelo. Tšhata e, fa e ntse e supa ditsholofetso tsa rona, gape ke taletso e e bulegileng ya go nna le kakgelo, tirisanommogo le kgolo. Ke bosupi jwa gore re ineetse, mme bosupi jo, bo tla tswelela pele, bo bopilwe ka maitemogelo a rona le ka kitso ya gago e e tlhwalhwakgolo.

Ke kopa ka tlhoafalo gore MoNamibia mongwe le mongwe le ditsala tsa Namibia, ba inyalanye le Tshata eno. Ke sebofo se se re kopanyang, rona ba re neelang ditirelo, le wena, motheo wa botshelo jwa rona. A re dirisaneng mmogo go tlhama tsela ya go dira Namibia e e sa itsiweng fela ka pabalesego ya yone mme gape le ka boineelo jwa yone jo bo sa reketleng mo bathong ba yone.



Etienne Maritz

Mokaedi-Khuduthamaga





KAMOGELO

G otlhamiwa le go diragadiwa ga Tshata ya Badirisi go supago kopanngwa ga diura tse dintsintsi tsa boineelo, temogo le tirisanommogo, tse di tserweng go tswa mo Metsweding e e farologaneng ya banna-le-seabe, baitseanape, segolo bogolo lentswe la badirisi ba rona ba ba tlotlegang. Kwa botennye jwa Tšhata e letse thomo ya rona e e botlhokwa thata: “Go tokafatsa tshireletsego ya selegae ka go tsamaisa direkoto tsa bosetšhaba tsa baagi, go tlhofofatsa metsamao, go nna le mapodisi a a nang le bokgoni le ditirelo tsa kgopololo. “Se se umakilweng fa godimo ga se gatelele fela boineelo jwa rona mo tshireletsong le boitekanelong jwa motho mongwe le mongwe mo melelwaneng ya rona mme gape se gatelela dithulaganyo tse di raraaneng le tirisanommogo tse di dirang gore go nne le tikologo e e sireletsegileng.

Ke leboga tota le kamogelo ya boeteledipele jwa maemo a a kwa godimo jwa Motlotlegi Tona, Dr Albert Kawana, Motlotlegi Motlatsa Tona le Mokaedi wa Khuduthamaga ka ntlha ya tshegetso le kaelo ya bone e e sa reketleng e ba e neetseng ka nako ya go tlhama Tshata eno. Boineelo jwa gago e nnile lesedi le le kaelang mo tiragalong eno yotlhe. Ponelepele ya gago le boineelo jwa gago mo go botlhokwa jwa molaotheo di ne di le botlhokwa thata mo go bopeng diteng tsa one le tsela e o tshwanetseng go tsamaya ka yone. Ke rata gape go leboga Kantoro ya Tonakgolo e e re fileng dikakanyo tse di botlhokwa, ka go

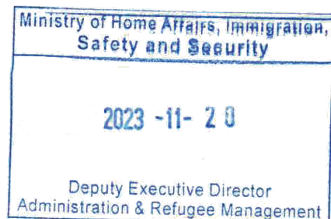


netefatsa gore Tshata ya rona e tthalosa maemo a a tla tokafatsang tirelo ya rona. Botlhale jwa lona jo bo tseneletseng le maitemogelo a lona a magolo a ne a tlhomamisa gore molaotheo o ne o tsamaisana le maikaelelo a bodiredi jwa rona le mekgele e e eletsegang. Mo godimo ga moo, matsapa a a tserweng mmogo le tirisanommogo ya setlhopha sotlhe sa batsamaisi ba maemo a a kwa godimo e ne e le selo sa botlhokwa mo go tokafatseng molaotheo. Dikakgelo tsa lona tse di agang, boineelo jwa lona le go dira ga lona jaaka setlhopha go thusitse gore Tshata e e nne teng.

Kwa bokhutlong, ke rata go boeletsa ditebogo tsa me tse di tswang mo pelong go maloko a a ineetseng a Tshata ya Tirelo ya Badirisi le Komiti ya Tsamaiso e Ntšha ya Kgwebo mo Lefapheng ba ba neng ba dira ka natla go ranola ponelopele ya rona le maikaelelo a rona go nna dikgato tse di ka tsewang le ditlamego tse di phepafetseng. Ke motlotlo go nna karolo ya setlhopha se se mathagatlhaga le se se ineetseng jalo, mme ke na le tshepo ya gore ka tshegetso e e ntseng jalo, re tla tswela go gatela pele mo maitekong a rona a go direla baagi ba rona botoka. Tšhata e, ke maitlamo a rona a go netefatsa gore mongwe le mongwe o ikutiwa a sireletsegile, a tlotliwa e bile a na le boleng jo bo mo tshwanetseng. Lokwalo le le tla kaya ditiro tsa rona, le go lekanya katlego ya rona, le go bontsha mafelo a re ka golang le go tokafatsa mo go one.

RACHEL NGHILWAMO

MODULASETULO: CSC LE KOMITI YA BPR





DITLHAGISO TSA KWA GODIMO

Taelo ya Rona

Go netefatsa tshireletsego ya selegae ka go tsamaisa merero ya selegae, tshireletso le kemonokeng ya bafudugi, go tshegetsa molao le tolamo, go tlamela ka tshireletso e e babalesegileng le e e nang le botho, go tsosolosa le go kopanya gape batho ba ba tloang molao.

Thomo

Go tokafatsa tshireletsego ya selegae ka go tsamaisa rejisetara ya setšhaba ya baagi, go tlhohofatsa go fuduga, go dira ditiro tsa sepodisi tse di nang le mosola le madirelo-kgopololo.

Ponatshegelo

Naga e e sireletsegileng go gaisa
tsotlhe mo lefatsheng

Seane

Go direla ka botswerere

Ditekanyetso tsa motheo

Tshwaraganelo	Boleng jwa tirisano, tlhaeletsano e e duleng diatla le go nna seopo-sengwe
Boitsholo:	Neela ka tirelo e e ikanyegang le ya boleng jo bo kwa godimo ka seriti, boikanyego, sephiri le boikanyego
Tswelelopele	Go kgaratlha, go bona a a bonalang ka ditlabakelo tse seatleng go ungwelwa segolo
Lorato lwa naga ya lona	Go bontsha lorato lo lo tseneletseng, go emanokeng le ikanyego mo nageng rona
Go iponatsha	Go bopa semelo sa go fithelela tshedimosetso le tirelo ntle le kgethelolo
Thotloetso	Kgarathela tokafatso e e tswelletseng ka dipatlisiso tsa sethekenoloji tse di theilweng mo ditshekotshekong tsa mkgwa wa bosupi.
Go ithoma mo badirising	Go direla ka botho, ka maitseo, boikokobetso, tlotlo le ka go thusa



TSHATAE E

- E tlhalosa ditirelo tse re di neelang (Se re se dirang)
- E tlhalosa gore ke bomang ba e leng Badirisi ba rona
- E Bontsha boitlamo jwa rona
- E tlhoma maemo a ditirelo tse o ka di solofelang mo go rona ka dinako tsotlhe
- E tlhalosa gore re tla dira eng fa o ka ikgolaganya le rona
- E bolela gore tsela e o lebang dilo ka yone e botlhokwa
- E bontsha se re se kopang mo go wena
- E tlhalosa gore o ka re naya jang tshedimosetso le gore o ka tsenya jang ngongorego, fa o sa kgotsofalela tirelo ya rona

Lefapha la Merero ya Selegae, Phudugelo, Pabalesego le Tshireletso le na le diofisi tse di latelang:

Ofisi ya Mokaedi- Khuduthamaga

- Ikwadiso ya Selegae
- Taolo ya Phudugelo le Boagi
- Taolo le Tsamaiso ya Bafaladi

Ofisi ya Motlhatlhabi-Kakaretso: Mapodisi a Namibia

- Ofisi ya Motlatsa Motlhatlhabi-Kakaretso wa Ditirelo
- Ofisi ya Motlatsa Motlhatlhabi-Kakaretso wa Tsamaiso

Ofisi ya Mekomishinara-Kakaretso: Ditirelo tsa Kgopololo tsa Namibia

- Ofisi ya Motlatsa-Mekomishinara wa Ditirelo tsa Kakaretso tsa Kgopololo
- Ofisi ya Motlatsa-Mekomishinara wa Tsamaiso ya Kakaretso ya Setheo
- Ofisi ya Motlatsa-Mekomishinara Kakaretso wa Tsosoloso le

Pusetso-Setshabeng

A) MERERO YA SELEGAE LE BOFALADI



1. SE RE SE DIRANG

OFISI YA MOKAEDI-KHUDUTHAMAGA

- E naya kgakololo ya semolao le go thusa ka dikopo tsa selegae le go rarabolola dikgotlhang.
- E tlamela ditirelo tsa tshireletsego mo tikologong ya selegae tsa kwa ntle ya diofisi tsa Merero ya Selegae le Phudugelo le go sekaseka borai jo bo gone.
- E thusa Lefapha la Merero ya Selegae, Phudugelo, Pabalesego le Tshireletsego go fitlhelela maikaelelo a lona ka go tlisa mokgwa o o rulagantsweng le o o kgaogantsweng go sekaseka le go tokafatsa bokgoni jwa tsamaiso ya Lefapha, tsamaiso ya kotsi le ditaolo tsa ka fa teng.



LEFAPHA: IKWADISO YA SELEGAE

- Le neela ditlankana tsa itshupo (omang, tsa manyalo, tsa matsalo le tsa loso).
- Tsamaisa Rejisetara ya Bosetšhaba ya Baagi (direkoto tsa Botsalo, ID, Lenyalo le Loso).

LEFAPHA: TAOLO YA PHUDUGELO LE BOAGEDI

- Le nolofatsa metsamao e e mo molaong.
- Tsamaisa dikopo tsa di-visa, ditetla, dipaseporoto le boagedi.

LEFAPHA: TAOLO LE TSAMAIISO YA BAFALADI

- Le neela tshegetso ya tsamaiso le ditirelo tsa kgakololo mo mererong e e amanang le tsamaiso ya badiredi, katiso le tlhabololo mo Mererong ya Selegae le Phudugo le go netefatsa gore melao le melawana e tlhalogangwa sentle, e tsengwa tirisong le go obamelwa.
- Le neela ditirelo tsa ICT mo Lefapheng la Merero ya Selegae le la Phudugelo.
- Le tshegetsa botsamaisi jo bo bothale jwa matlole mo Lefapheng la Merero ya Selegae le Phudugelo (HAI), go ya ka Melao le Melawana e e Laolang Matlole a Puso.
- Le neela ditirelo tsa tshegetso ya tsamaiso jaaka dipalangwa, theko, go laola dithoto, ikwadiso, ditirelo tsa selegae.
- Le dira jaaka kgokagano magareng ga Lefapha, bobegakgang, badidisi le setshaba.
- Go sireletsa le go tshegetsa batho ba ba batlang botshabelo le batshabi/bafaladi.

2. BADIRISI BA RONA

- Maloko a setshaba
- Karolo la poraefete
- Ba boela gae
- Batho ba ba se Nang Boagi



- Batshabi le Batho ba ba Batlang Botshabelo
- Metswedi ya tshedimosetso
- Badiredi ba MHAISS
- OMAs, RCs and SOEs
- Setheo sa Puso, sa Poraefete le sa diNGOs
- Barekisi
- Bannaleseabe ba mo teng le ba ba kwa ntle
- Batswakwa
- Bajanala

3. MAITLAMO A RONA GO WENA

Maitlamo a rona mo badirising ba rona ke go ba tlamela ka ditirelo tse di nang le mosola, tse di nang le bokgoni le tse di nang le boleng; mme re leka go diragatsa ditiro tsa rona go ya ka ditekanyetso tsa metheo ya rona ya botlhokwa jaaka go bontshitswe pelenyana mo lekwalong le.

4. TSHEPISO/MAEMO A RONA

4.1 OFISI YA MOKAEDI-KHUDUTHAMAGA

Karolo: Ditirelo tsa Thuso ya Semolao

Re tla:

- Neela kgakololo ya semolao go batsayakarolo ba ka fa teng le ba kwa ntle ka ga merero ya semolao e e amanang le Lefapha mo malatsing a matlhano (5) a tiro.
- kwala ditumalano tsa kgoagano, memorantamo wa kutlwano mo kgweding e le nngwe (1) le ditokomane tse dingwe tsa semolao mo dikgweding di le thataro (6).
- Sekaseka dikgoagano mo malatsing a le lesome le bone (14) a tiro.
- sekaseka melao morago ga dinako tse di beilweng le fa go tlhokega; le



- neela ka tshegetso e e nonofileng ya tsamaiso ya dikgotlhang go ya ka melao ya Kgotlatshekelo Kgolo.

Mogala +264 81 951 0756

E-mail: legal@mha.gov.na

Karolo: Tshekatsheko ya mo Gare

Re tla:

- Dira ditirelo tsa tlhatlhobo ya ka fa teng go ya ka Mokgwa wa Boditšhabatšhaba wa Boitseanape, Letlhomeso la Taolo ya Puso, le mekgwa e e siameng.
- Neela ditirelo tsa bogakolodi • Romela lekwalo la thomo malatsi a le lesome (10) a tiro pele ga tiro ya go tlhatlhoba e simolola.
- Ntsha pegelo ya bofelo ya tlhatlhobo mo malatsing a le lesome (10) a tiro morago ga go amogela karabo ya botsamaisi.
- Latela tsamaiso ya modirisi wa tshekatsheko ka ga seemo sa tiragatso e e atlanegisitsweng gangwe le gape pele ga nako e e dumalanweng; le
- Tshwara kopano le badirisi ba ditlhatlhobo pele le morago ga go konelwa ga ditlhatlhobo.

Mogala +264 81 951 0754

E-mail: InternalAudit@mha.gov.na

Karolo: Ditirelo tsa Tshireletso le Tsamaiso ya Kotsi

Re tla:

- Tlhokomela metsamano e e belaetsang mo tikologong ya ofisi letsatsi le letsatsi.
- Dira tshekatsheko ya matshosetsi a tshireletsego le kotsi mo dikagong tsa diofisi le mo diragalong go ya ka leano la tshekatsheko.
- Laola tetla ya ditirelo tsa Lefapha letsatsi le letsatsi.



- Dira dipatlisiso ka ga ditiragalo tsa tshireletsego le dikotsi mo malatsing a le supa (7) morago ga letsatsi la tiragalo le go romela pegelo e e feletseng kwa Ofising ya Mokaedi- Khuduthamaga mo kgwedding e le nngwe (1);
- Tsaya kgato mo maamong a tshoganyetso mo metsotsong e le metlhano (5).
- Tsamaisa tshekatsheko ya tshireletso ya bakopi ba ba ka nnang teng (go fitlha mo mophato wa Gr 12) mo dikgweding di le tharo (3).
- Golagana le ditheo tse dingwe tsa semolao letsatsi le letsatsi le go neela karabo mo malatsing a le mabedi (2) a tiro.
- Sireletsa dithoto tsa ofisi le go neela kgakololo ya tshireletsego letsatsi le letsatsi le
- Neela badiredi kitso ka pabalesego le dikotsi fa go tlhokega.

Mogala +264 81 951 005

Email: Security.Risk@mha.gov.na

4.2 LEPHATA: IKWADISO YA SETSHABA

Bolaodi: Boikwadiso jwa naga ya setshaba

Re tla:

- Kwadisa matsalo le go rebola ditlankana tsa matsalo mo letsatsing le le lengwe (1) la tiro, fa fela go na le ditokomane tsotlhe tse di tlhokegang.
- Kwadisa ngwana yo o tshotsweng mme a sa kwadisiwa ka nako mme re ntshe setlankana sa botsalo mo malatsing a le matlhano (5) a tiro fa e le gore o tsentse ditokomane tsotlhe tse di tlhokegang.
- Ntsha seriti sa setlankana sa matsalo mo letsatsing le le lengwe (1) la tiro.
- Go ntsha dikarata tsa boitshupo mo malatsing a le matlhano (5) a tiro kwa Kgaolong ya Khomas, fa kwa dikgaolong tse dingwe, mo malatsing a le lesome (10) a tiro.
- Tsamaisa le go romela dikopo tsa go fetola ditlankana tsa bosetšhaba letsatsi le letsatsi.

- Ntsha diriti tsa ditlankana tsa lenyalo mo letsatsing le le lengwe (1) la tiro.
- Kwadisa loso le go rebola setlankana sa loso mo letsatsing le le lengwe (1) la tiro le
- Tsamaisa mananeo a go fitlhelela tshedimosetso ka ga go ntshiwa ga ditokomane tsa bosetšhaba mo dikgweding di le tharo le fa go tlhokega.

O ka ikgolanya le: Diofisi tsa Kgaolo ya Ikwadiso ya Selegae

Kgaolo	Mogala: +264	Adresse Ya Email
Oshana and Oshikoto	+264 65 228800	oshana.oshikotocr@mha.gov.na
Ohangwena	+264 65-263022	ohangwena.cr@mha.gov.na
Kavango Bophirima le Botlhaba	+264 66 255047	kavango.cr@mha.gov.na
Zambezi	+264 66 253350	zambezi.cr@mha.gov.na
Erongo le Otjozondjupa	+264 67 302184	erongo.otjozondjupacr@mha.gov.na
Khomas le Omaheke	+264 819510752	khomas.omahekecr@mha.gov.na
Kunene le Omusati	+264 65 251017	kunene.omusaticr@mha.gov.na
Hardap le /Karas	+264 63 242583	hardap.karascr@mha.gov.na

Mogala +264 81951 0118

E-mail: National.CivilRegistration@mha.gov.na



Bolaodi: Kwadiso ya Bosetshaba, Boitsibiso le Tlhagiso

Re tla:

- **Fetola/baakanya direkoto tsa matsalo:** maina, sefane, lefelo la botsalo, bong, dintlha tsa batsadi mo malatsing a le matlhano (5) a tiro fa letlha la botsalo le le mo kgweding e le nngwe (1);
- **Fetola/baakanya direkoto tsa ID:** maina, sefane, lefelo la botsalo, tlhaloso ya bong, setshwantsho, tshaeno, boagi, mmala wa matlho le boleele mo malatsing a le matlhano (5) a tiro, fa letlha la botsalo le le mo kgweding e le nngwe (1).
- fetola sefane se se tlhokang go phasaladiwa mo makwalodikgannyeng mo dikgweding di le lesomepedi (12)
- Kitsiso ya go ikopela ngwana mo malatsing a le matlhano (5) a tiro fa o sena go e amogela.
- Kwadisa manyalo mo malatsing a le matlhano (5) a tiro morago ga go amogela ditokomane go tswa go motlhankedi wa manyalo.
- Fetola direkoto tsa lenyalo mo malatsing a le matlhano (5) a tiro.
- Kwadisa-losa morago ga nako mo malatsing a le lesome le bone (14) a tiro fa e le gore ga go tlhokege gore go dirwe dipatlisiso tse dingwe.
- Itsise ka ga tlhalo mo letsatsing le le lengwe (1) la tiro morago ga go amogela ditaelo tsa kgotlatshekelo.
- Fetola direkoto tsa loso: letlha la botsalo, letlha la loso, maina, sefane, lefelo la loso, tlhaloso ya bong, maemo a lenyalo mo malatsing a le matlhano (5) a tiro.
- Ntsha seriti sa omang ya Aforika Borwa Bophirima mo malatsing a le matlhano (5) a tiro; le
- Ntsha makwalo a a tlhomamisang ka seemo sa ditiragalo tse di botlhokwa le gore motho ke mang mo malatsing a le matlhano (5) a tiro.

Mogala +264 81 951 0223 / 0009 / E-mail: Civil.Registration@mha.gov.na/
Civil.Register@mha.gov.na / Identity.Management@mha.gov.na

4.3 LEPHATA LA TAOLO YA PHUDUGELO LE BOAGEDI

Bolaodi: Phudugelo le Taolo ya Melelwane

Re tla:

- Laola go tsena, go nna le go tswa ga batho ka dinako tsotlhe.
- Batlisisa dikgetse dipe tse di saletseng kwa morago kgotsa tse go belaelwang gore ke tsa batswakwa ba ba seng ka fa molaong, mo malatsing a le mabedi (2) a tiro morago ga go amogela kitsiso.
- Ntsha koketso malatsi a Ditetla tsa go Tsena ga Baeng mo malatsing a le matlhano (5) a tiro.
- ntsha ditlankana tsa boitshupo mo dikgweding di le tharo (3).
- tshwara le go lotlela batswakwa ba ba sa letlelelwang go ya ka Molao wa Taolo ya Phudugelo wa 1993 (Molao No. 7 wa 1993).
- rulaganya ditheetso tsa Kgotlatshekelo ya Phudugelo fa go tlhokega.
- Busa batswakwa ba ba sa letlelelwang mo sebakeng sa diura di le masome a mane le borobabobedi (48) kgotsa jaaka go laetswe mo Molaong wa Taolo ya Phudugelo, wa 1993 (Molao wa bo7 wa 1993); le
- dira ditiro tse di kopanetsweng le ditheo tse dingwe tsa tiragatso ya molao fa go tlhokega.

Mogala +264 81 9510357

E-mail: Namibia.Immigration@mha.gov.na

Megala: Taolo Ya Melelwane Ya Kgaolo

Kgaolo	Mogala:	Adresse ya Email
Khomas, Omaheke le Erongo	+264 81951 0200	central.imm@mha.gov.na
Omusati le Kunene	+264 65- 251017	omusati.kuneneimm@mha.gov.na
Ohangwena, Oshikoto le Oshana	+264 65- 2403193	North.imm@mha.gov.na



Karas le Hardap	+264 63- 222115	karas.hardapimm@mha.gov.na
Otjozondjupa, Kavango Bophirima, le Botlhaba	+264 66- 255356	kavango.otjozoimm@mha.gov.na
Zambezi	+264 66-253350	Zambezi.imm@mha.gov.na

Bolaodi: Di-visa, Ditetla, Dipaseporoto le Boagi

Re tla:

Neela di-visa le ditetla ka tsela e e latelang:

- Visa ya go tsena ya baagi ba dinaga tse di umakilweng fa ba goroga.
- Di-Visa tsa Malatsi a Boikhutso/ Tsa Bajanala le Di-Visa Tsa go Feta mo malatsing a le matlhano (5) a Tiro.
- Visa ya tiro (Tetla ya tiro ya nakwana) mo malatsing a le matlhano (5) a tiro.
- Tetla ya go dira mo dikgweding di le pedi (2) le
- Ditetla tsa thuto mo dikgweding di le pedi (2).
- ntsha lokwalo lwa mosepele (paseporoto) lwa Namibia mo malatsing a le matlhano (5) a tiro.
- Ntsha boagedi jwa Namibia ka.
 - go fologa mo kgweding e le nngwe.
 - manyalo, ikwadiso le go nna moagi wa naga e sele mo
 - dikgweding di le tharo (3) morago ga go amogela lekwalo la go ikgaoganya; le
- Tsamaisa tatlhegelo le go latlha boagi jwa Namibia mo dikgweding tse pedi (2) morago ga go amogela kitsiso, le tsosoloso ya boagi jwa Namibia mo dikgweding tse thataro (6).

Mogala +264 81 951 0071

E-mail: citizenship@mha.gov.na



4.4 LEPHATA: TSAMAIISO LE TAOLO YA BATSHABI

Bolaodi: Dithuso tsa Botho le Ditirelo tsa Thuso

Karolo la Badiri.

Re tla:

- Tlhabolola direkoto tsa badiri mo letsatsing le le lengwe (1) la tiro.
- Tsamaisa thulaganyo ya go thapa mo dikgweding di le tharo (3).
- Rarabolola dikgetsi tsa go tlhoka maitsholo mo kgweding e le nngwe (1) morago ga tiragalo.
- Tsibogela dingongorego mo malatsing a le matlhano (5) a tiro morago ga go di amogela.
- Tsamaisa katiso ya go thapa badiri ba ba sa tswang go thapiwa mo sebakeng sa kgwedi e le nngwe (1) go tloga ka letlha la go simolola tiro.
- Dira dikopo tsa thuso ya kalafi, tshireletsego ya loago, kadimo ya theko ya ntlo le GIPF mo letsatsing le le lengwe (1) la tiro fa fela go na le ditokomane tsotlhe.
- Dira dikopo tsa dituelo tsa badiri le dikopo tsa Social Security mo sebakeng sa letsatsi le le lengwe (1) la tiro fa fela ditokomane tsotlhe di tshwaragantswe.
- Tshwara dikopano tsa boitekanelo go ya ka khalendara e e amogetsweng.
- Thusa mo dikgannyeng tsa boitekanelo jwa tlhologanyo le loago fa go tlhokega.
- a khutlise tiro mo letsatsing le le lengwe (1) la tiro morago ga go amogela kitsiso; le
- Ranola melawana fa badiredi ba e kopa ka bonako kgotsa mo malatsing a le mabedi a tiro fa re sa kgone go araba ka bonako.
- Dira Tlhatlhobo ya Tlhokego ya Katiso (TNA) morago ga dingwaga tse tharo (3) le/kgotsa fa go tlhokega.
- Tlhabolola Leano la Tlhabololo ya Metswedi ya Batho morago ga dingwaga dingwe le dingwe di le tharo (3) le khalendara ya katiso ngwaga le ngwaga.



- Nna teng le go neela karabo ya kopo ya dikatiso tse di sa atlegeng mo malatsing a le supa (7) a tiro.
- araba dikopo tsa katiso tse di tshwanelang/atlegang mo kotareng nngwe le nngwe le go tlamela ka tshedimose tso ka ga seemo sa dikopo mo malatsing a le matlhano (5) a tiro morago ga kopano ya komiti ya katiso.
- anamisa dithuto tsa tumalano ya dinaga tse pedi mo letsatsing le le lengwe fela fa o sena go di amogela

Mogala +264 81 9510106/0105

E-mail: Human.Resources@mha.gov.na

Karolo: Thekenoloji ya Tshedimose tso

Re tla:

- Go neela didirisiwa tsa IT tse di itumedisang, tsamaiso le mafaratlhatlha a ka letsatsi la go simolola tiro.
- Arabela ditiragalo tsotlhe le dikopo tsa tirelo ka nako ya ura e le nngwe (1).
- Dira gore go nne le dithuso tsa ko morago tsa letsatsi le letsatsi le tsa beke le beke le go lekola dithulaganyo letsatsi le letsatsi.
- Baakanya le go rulaganya didirisiwa tsotlhe tsa ICT mo malatsing a le mabedi (2) a tiro morago ga go di amogela.
- dira temose tso gore badiri ba itse ka tiriso ya IT fa go tlhokega.
- Tlhokomela tiragatso ya mafaratlhatlha a Lefapha le dithulaganyo tsotlhe tse di amanang le lone letsatsi le letsatsi.
- Laola dilaesense tsotlhe tsa software ngwaga le ngwaga, dikgwedi di le tharo (3) pele di fela.
- Tsibogela dipotso tsa setegeniki tsa kgaolo mo letsatsing le le lengwe (1) la tiro.
- katisa badiri ka ga dikopo tse dintšhwa mo kgwedeng e le nngwe (1) go tloga ka letlha la tiragatso le/kgotsa kopo; le
- Sekaseka webosaete letsatsi le letsatsi mme le go tlhabolola webosaete beke le beke kgotsa ka letsatsi fa go tlhokega.



Mogala: +264 81 9510007

E-mail: IT.Division@mha.gov.na

Bolaodi jwa Letlole le Ditirelo tsa Kakaretso

Karolo: Letlole

Re tla:

- baakanya tekanyetsokabo ya lefapha ka nako e e beilweng.
- Tlhokomela le go laola ditsenyegelo tsa bodiredi kgwedi le kgwedi.
- Ba baakanyetsa dipego tsa kgwedi le kgwedi, tsa kotara le tsa ngwaga le ngwaga tsa tiriso ya tekanytsokabo:
- tlhomamisa gore go latelwa ditsamaiso tsa semolao tse di kaelang kgotsa tse di laolang matlole le go reka ka dinako tsotlhe.
- Rulaganya DSA le kgakololo ya dituelo mo malatsing a le mabedi (2) a tiro.
- Rulaganya dikopo tsa go dira diura tse di fetang tsa tlwaelo mo malatsing a le lesome le bone (14) a tiro.
- Rulaganya tuelo tsa malatsi a boikhutso mo dikgweding di le pedi (2) morago ga go a amogela.
- netefatsa go phutela, shomarela go, go bolokiwa ga madi le go kwalwa ga metswedi e e farologaneng ya lotseno letsatsi le letsatsi.
- baakanya le go romela ditatemente tsa ngwaga le ngwaga tsa Letlole/go ikobela molao go moruni-kakaretso go ya ka dipaka tse di beilweng tsa nako; le
- Tsamaisa dituelo tsa dithoto le ditirelo; dituelo tsa selegae mo malatsing a le lesome le bone (14) a tiro le dituelo tsa dinaga di sele mo malatsing a le masome a mabedi le bongwe (21) a tiro.

Mogala: +264 81 9510068

E-mail: Finance@mha.gov.na



Karolo: Tirelo ya Kakaretso

Re tla:

- Neela dipalangwa le go ntsha tetla ya mosepele mo letsatsing le le lengwe (1) la tiro.
- Phutha le go anamisa disiki ya laesense mo malatsing a le matlhamo (5) a tiro morago ga kgwedi e e felang.
- Emisetsa dikarata tsa lookwane tse di latlhegileng mo dibekeng di le pedi (2).
- Netefatsa gore dikoloi di tlhokomelwa le go baakanngwa mo dibekeng tse pedi (2) morago ga go amogela kopo.
- Tlhatlhoba le go romela di-invoice kwa karolong ya letlole mo malatsing a le mabedi (2) a tiro fa di sena go amogelwa.
- Go netefatsa gore dikopo tsa dikoloi tse di dirisiwang mo dikarabeng tsa puso le tsa mafapha di sekasekiwa mo malatsing a le mane (4) a tiro fa fela dikoloi di le teng.
- Tlhatlhoba dikoloi pele le morago ga gore o di ise kwa go ba bangwe.
- Rulaganya kopo theko/otara ya go reka mo malatsing a le mabedi (2) a tiro morago ga go amogela foromo e e amogetsweng ya kopo ya mo teng.
- Sekaseka tokomane ya thendara mo kgwedding e le nngwe morago ga letlha le le beilweng.
- Abela komiti ya dithendara (PC) metsotso ya kopano malatsi a le mabedi (2) pele ga kopano ya pc PC.
- Phepafatsa diofisi letsatsi le letsatsi.
- Dira palo ya dithoto ngwaga le ngwaga jaaka go laetswe ke ditaelo tsa Letlole.
- Neela le go laola ditoko letsatsi le letsatsi.
- Tsamaisa tlhatlhobo ya kgwedi le kgwedi ya kgatelopele ya dikago le kgontsha go agiwa ga mafaratlhatlha a mantšhwa le go tlhabolola a a setseng a le teng go ya ka leano la leano la boditšhabatšhaba le le leng teng le le leng teng le le le leng teng le go dira tlamelolo e potlana mo kgwedding e le nngwe (1).



Mogala: +264 81 9510070

E-mail: General.Services@mha.gov.na

Karolo: Dikamano-tsa Setšhaba

Re tla:

- Tlhokomela metswedi ya tshedimosetso letsatsi le letsatsi.
- anamisa tshedimosetso ka bonako fela fa e sena go amogelwa.
- Araba dipotso tsa metswedi ya dikgang le tsa setšhaba mo malatsing a le mabedi.
- aga le go tshola dikamano le bannaleseabe ba mo teng le ba kwa ntle ka dinako tsotlhe.
- Go rotloetsa, go sireletsa, le go tshegetsa leina le lentle la bodiredi ka dinako tsotlhe; le
- Ntsha tshedimosetse ka ditiro tsa lefapha ka kotara.

Mogala: +264 81 9510064

E-mail: Public.Relations@mha.gov.na

Bolaodi: Tsamaiso ya Batshabi

Re tla:

- sireletsa le go ema batshabi nokeng fa ba goroga mo nageng.
- Kwadisa batshabi botlhe mo letsatsing le le lengwe (1) la tiro fa ba sena go goroga mo nageng.
- Ge ntsha tshedimosetso ya dipalopalo tsa batho ba ba batlang botshabelo le batshabi mo letsatsing le le lengwe (1) la tiro fa ba kopiwa.
- Neela batshabi dikarata tsa boitshupo mo malatsing a le lesome le bone (14) a tiro le ditlankana tsa mosepele mo malatsing a le matlhano (5) a tiro morago ga go amogela kopo.
- Tsamaisa ka dinako tsotlhe go tlhaola le go kwadisa batho ba ba se nang boagedi le ba ba fudugetseng mo nageng ya bone (IDPS).



- E rotloetsa ditharabololo tse tharo tse di tla nnelang ruri (go tsenngwa mo setšhabeng, go boela gae ka boithaopo le go fudusediwa kwa dinageng tse dingwe) ka kotara.
- dira gore batho ba Namibia ba ba tswang kwa dinageng tse dingwe ba boele ka boithaopo mo malatsing a le mabedi (2) a tiro go tloga ka letlha letsatsi le re amogetseng kitsiso ka lone.
- Thusa batshabi go boela ko mafatshing a bone ka go ithaopa mo kgweding e le nngwe (1) go tloga ka letlha le ba amogetseng kitsiso ka lone.
- Dira dipotsolotso tsa go tihomamisa maemo a batshabi (RSD) mo kgweding e le nngwe morago ga go goroga.
- Neela tshedimosetso ka seemo sa motshabi mo malatsing a le masome a mararo (30) a tiro morago ga go romela kopo.
- Ntsha setlankana sa botshabelo mo malatsing a le supa (7) a tiro morago ga kaelo.
- Go Neela tetla ya go tswa kwa lefelong la go amogela batshabi le kwa lefelong la bonno letsatsi le letsatsi.
- Ntsha tshedimosetso ya go bona ditirelo tsa semolao, tsa boitekanelo le tsa thuto mo sebakeng sa letsatsi le le lengwe (1) la tiro fa o sena go tsena; le
- Tswelela go naya batshabi le batho ba ba batlang botshabi thuso ya tsa tlhaloganyo/tshidilomaikutlo.

Mogala +264 81 951 0210 (Ntlokgolo)

Mogala +264 67 306 314 (Osire)

E-mail: Refugee.Headoffice@mha.gov.na / Osire@mha.gov.na



B) MAPODISI A NAMIBIA



1. SE RE SE DIRANG

Mapodisi a Namibia a tlhomiwa go ya ka karolo 118 ya Molaotheo wa Namibia le Molao wa Sepodisi wa 1990 (Molao wa 19 wa 1990) jaaka o tlihabolotswe. Karolo 13 ya Molao e tlamela ka ditiro tse di latelang:

OFISI YA MOTLHATLHOBI KAKARETSO WA SEPODISI (IGP)

- E kokoanya, go rulaganya, go sekaseka, le go anamisa tshedimosetso/ botlhale.
- E neela kgakololo ya semolao le go thusa ka dikopo tsa selegae le dikgotlhang.
- E laola Dikamano tsa Boditšhabatšhaba, le go tlamela ditirelo tsa tsamaiso, bokwaledi le tshegetso ya porotokolo ya ditiragalo tsa bosetšhaba le tsa boditšhabatšhaba.

- E dira jaaka kgokaganyo e kgolo magareng ga setšhaba le Mapodisi a Namibia ka go rotloetsa le go sireletsa setshwantsho sa mokgatlho wa Mapodisi le
- E dira jaaka lefelo la bosetšhaba la go ikgolaganya le dilo tsotlhe tsa Sepodisi Sa Boditshabatshaba (INTERPOL).

OFISI YA MOTLATSA MOTLHATLHOBI – KAKARETSO WA DITIRELO (DIG OPS)

- E rulaganya ditiro tsa go thibela borukhutlhi.
- E thusa ka ditirelo tsa thuso ya fofane.
- E batlisisa le go rulaganya ditiro tse di amanang le borukhutlhi.
- E Sireletsa le go shomarela melelwane ya bosetšhaba, mafaratlhatlha a botlhokwa a puso le melelwane mo metsing a selegae.
- E Sireletsa Batho ba ba Botlhokwa ba Bosetšhaba le ba Boditshabatshaba.
- E tlamela ka ditirelo tsa thuso ya Thekenoloji ya Tshedimisetso le Tlhaeletsano.
- E neela ditharabololo tsa maranyane mo mathateng ka go tlhatlhoba bosupi le mafelo a borukhutlhi.
- E netefatsa pabalesego tseleng.
- E batlisisa dikgetsi tsa borukhutlhi, ditatofatso le go sa itshware sentle ga mapodise.
- E dira ditiro tsa dikotsi tse di kwa godimo.
- E laola dilo tse di thuntshang kwantle ga mo lefelong la sesole.

OFISI YA MOTLATSA MOTLHATLHOBI-KAKARETSO WA TSAMAISO (DIG ADMIN)

- E tlamela ka tshegetso ya tsamaiso le ditirelo tsa kgakololo mo mererong e e amanang le tsamaiso ya badiri, togamaano le tlhabololo mo teng ga NamPol le go netefatsa gore melao le melawana e tlhalogangwa sentle, e tsenngwa tirisong le go obamelwa.
- Go tlamela ka tshegetso ya tsamaiso go Foramo.
- E shomarela tsamaiso ya letlole ka kelotlhoko go ya ka Melao le Melawana e e Laolang Letlole la Puso.

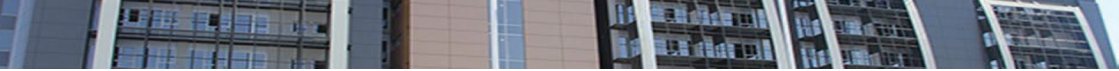
- E dira dipatlisiso; go rulaganya go dirwa ga dipholisi, dithulaganyo tsa maano, go sekaseka tiragatso le go tsamaisa diporojeke.
- E tlamela le go tlhokomela dithoto le ditirelo.
- E tlamela ka ditirelo tsa tshegetso ya boitekanelo; semoya, botsogo le go rarabolola go tlhoka tekatekano ga bong mo tironing le
- E neela katiso ya motheo le e e tswelletseng e e amanang le tshireletsego le sepodisi.

2. BADIRISE BA RONA

- Badirimmogo ba Tlhabololo le Mekgatlho e e Seng ya Puso
- Mekgatlho ya Boditšhabatšhaba, ya Kgaolo le ya Magareng ga Dipuso
- Metswedi ya tshedimosetso
- Maloko a setshaba
- Magolegwa a letetseng tsheko
- Badiri ba NamPol
- Diofisi, Mafapha le Mekgatlho (OMAs)
- Dikhansele tsa Kgaolo (RC) le Mebuso ya Selegae (LC)
- Dikgwebo tsa Puso (SOE) le Ditheo tsa Poraefete
- Batlamedi/Barekisi/Badiri ba Ditirelo

3. MAITLAMO A RONA GO WENA

Maitlamo a rona mo badirising ba rona ke go ba neela ditirelo tse di nang le mosola, tse di nang le bokgoni le tse di nang le boleng; le go diragatsa ditiro tsa rona go ya ka melao ya rona ya botlhokwa jaaka go bontshitswe pelenyana mo lekwalong le.



4. TSHEPISO/MAEMO A RONA

4.1 OFISI YA MOTLHATLHOBI-KAKARETSO WA MAPODISA

Ofisi ya Principal Staff Officer

Re tla:

- Netefatsa boikobelo jwa ditiro tsa boditšhabatšhaba tsa tshegetso ya kagiso, (UN, AU le SADC) ka dinako tsotlhe morago ga go amogela taletso kgotsa kitsiso.
- Simolola ka thulaganyo le tsamaiso ya dilo tsotlhe tse di tlhokegang mo ditiragalong tsa bosetšhaba le tsa boditšhabatšhaba mo letsatsing le le latelang fa o sena go amogela kitsiso.
- Neela ditirelo tsa protocol go batlotlegi ba dinaga di sele le ba selegae jaaka go tlhalositswe mo dikaelong tsa protocol.
- kwala dipolelo le makwalo fa o kopiwa go dira jalo kgotsa fa o sena go amogela kitsiso.
- Rulaganya metsotso ya kopano mme re netefatse gore direkoto di romelwa kwa diofising tse di amegang mo malatsing a le mabedi (2) morago ga kopano.
- kwala Pegelo ya Ngwaga le Ngwaga ya NamPol ka ngwaga le go netefatsa gore e phasaladiwa mo kotareng ya bobedi ya ngwaga nngwe le nngwe wa matlole; le
- Neela thuso ya tsamaiso go Ofisi ya IGP ka dinako tsotlhe
-

Mogala: +264 612093282/3876/3231 / Fax: +264 61 228533

E-mail: IGP@nampol.na



Bolaodi: Botlhale jwa Sepodisi

Re tla:

- Simolola go kgobokanya tshedimosetso/botlhale mo letsatsing re sena go e amogela kgotsa go e lemoga.
- Dira tshekatsheko ya bosenyi jwa bosetšhaba jo bo tshwenyang letsatsi le letsatsi.
- Simolola dipatlisiso tse di kgethegileng letsatsi fa re kopiwa go dira jalo.
- Go nna le metswedi ya tshedimosetso ya dikebekwa, dirukutlhi tse di belaelwang, batshabi ba ba batliwang le batlolamolao ba ba atlhotsweng ka dinako tsotlhe.
- Tsamaisa le go tlamela ka ditlhatlhobo tsa matshosetsi a tshireletso kgwedi le kgwedi.
- Dirisana mmogo le batho ba ba nang le seabe ka bonako fela fa re sena go amogela tshedimosetso ya tshireletso.
- Tsamaisa dikopo tsotlhe tsa ditirelo le go romela dikakgelo tse di tlhokwang ke batlhankedi ba sepodisi ba Namibia ba ba rometsweng jaaka baemedi ba sepodisi kwa borongwa jwa kwa dinageng di sele kwa diofising tse di maleba mo malatsing a le mararo (3) a tiro fa ba sena go di amogela; le
- Tswelaetsa dikamano ka dinako tsotlhe le batlhokomedi ba tshireletso ba ba rometsweng kwa Namibia.

Mogala +264 61 209 3391 / Fax +264 61 400617

E-mail: pid@nampol.na

Bolaodi: Ditirelo Tsa Molao

Re tla:

- Netefatsa gore ditlhatlhobo tsa dikomiti le diteko di wediwa mo malatsing a le mabedi (2) a tiro.
- dira gore maloko a sepodidi a nne le kitso ka dintlha tsa semolao gangwe mo kotareng.

- Kopa kgakololo go tswa kwa Ofising ya Mmueleli-Kakaretso mo dikgannyeng tsa semolao ka dinako tsotlhe.
- tswelela go neela NamPol kgakololo ya tsa semolao kgotsa fa go tlhokega.
- reetsa dingongorego tsa maloko a NamPol jaaka go laetswe mo molawaneng wa bo 31 wa melawana e e dirilweng go ya ka Molao wa Sepodisi, 1990 (Molao wa bo19 wa 1990) jaaka o tlhabolotswe.
- tlhatlhoba dikgetsi tsa kgalemo, tsa go emisa tiro le tsa dikomiti tsa boitekanelo; jaaka go laetswe mo Molaong wa Sepodisi, wa 1990 (Molao wa bo19 wa 1990) jaaka o tlhabolotswe mo malatsing a le matlhano (5) a tiro fa o sena go amogelwa.
- Kwala ditumalano tsa konteraka, memorantamo wa tumalano (MOU) mo sebakeng sa kgwedi le ditokomane tse dingwe tsa semolao mo sebakeng sa dikgwedi di le thataro (6).
- sekaseka melao morago ga dipaka tse di beilweng tsa go e sekaseka kgotsa fa go tlhokega; le
- direla mo dikomiting tse di farologaneng tse di tlhomameng, dikomiti le ditlhopho tsa tiro tse di kgethegileng jaaka go tlhokega

Mogala +264 61 2093308 / Fax +264 61 220621

Email: legalservices@nampol.na

Karolo: Dikamano le Setšhaba

Re tla:

- anamisa tshedimosetso ya setšhaba ka potlako fa e sena go amogelwa.
- Tlhabolola didirisiwa tsa tlhaeletsano le tsa kgatiso mo kotareng nngwe le nngwe kana fa go tlhokega.
- bega ka ditiragalo tse di amanang le mapodise fa go kopiwa jalo le go boloka ditshwantsho nako tsotlhe.
- Tsamaisa mananeo a tlhaeletsano/tlhagiso ya setšhaba mo kotareng nngwe le nngwe kgotsa fa go tlhokega; le

- Tsewelela go ela tlhoko dipego tsa metswedi ya dikgang le go naya tshedimosetso ka metswedi e e farologaneng ya dikgang mo malatsing a le matlhano (5) a tiro.

Mogala : +264 61 209 3286 / 3470 / 3378/ 3894 / Fax: +264 61 22 0621

Email: PR@nampol.na

Karolo: Interpol-NCB Windhoek

Re tla:

- golaganya le go rulaganya merero e e amanang le bosenyi jwa selegae le jwa boditšhabatšhaba e e tlhokang tshegetso ya boditšhabatšhaba le dipatlisiso mo malatsing a le supa (7) a tiro.
- nolofatsa go abelana tshedimosetso le matlhale le dinaga tse dingwe tse e leng maloko a INTERPOL, Bokwaledi-Kakaretso, le batsayakarolo go ya ka maemo a boleng a INTERPOL a 19 mo diureng di le 24.
- Sedimosetsa baamegi ba rona ba mo teng le ba kwa ntle gabedi ka ngwaga ka ga bokgoni jwa INTERPOL.
- batla le go sala batshabi morago le go rulaganya go ba neela mo diureng di le 24 morago ga go amogela kopo.
- anamisa tshedimosetso go ya ka ba ba nang le seabe mo diureng di le 24.
- gokaganya dikopano tsa semolao tsa INTERPOL, AFRIPOL, SARPCCO le SADC, dikhonferense, di-workshop, ditiro tsa katiso go ya ka taletso.
- gokaganya le go dira ditiro tse di kopanetsweng tsa kgaolo le tsa boditšhabatšhaba le batsayakarolo ba bosetšhaba ka dinako tsotlhe fa go kopiwa jalo; le
- Tsamaisa katiso e e kgethegileng ya kgaolo kgwedi le kgwedi.

Mogala: +264 61 209 3269/3270 / Fax: +264 61 246 617

E-mail: ncbWindhoek@nampol.na

4.2. OFISI YA DIG-OPS

Bolaodi: Thibelo ya Borukhutlhi

Re tla:

- Nolofatsa ditiro tsa go thibela bosenyi ka kotara kgotsa fa go tlhokega.
- Sekaseka matshosetsi a borukhutlhi gangwe mo kgwedeng.
- Tlhatlhoba dipegelo tsa kgaolo tsa thibelo ya bosenyi mo letsatsing le le lengwe morago ga go di amogela le go neela kgakololo mo malatsing a le mabedi (2) a tiro.
- Laletsa batho gore ba neele dibetsa tse dinnye le tse di motlhofo ngwaga le ngwaga kgotsa fa go tlhokega.
- Tswelela go boloka database ya bosetšhaba ya dibetsa.
- Kwadisa dibetsa le go neela laesense mo dikgweding di le tharo (3) fa re sena go amogela kopo.
- Tsamaisa ditiro tsa diforamo tsa sepodisi sa bosetšhaba ka dinako tsotlhe.
- Thusa go dira matsholo a go tsibosa perekisanommogo gareng ga setshaba le mapodisi ka dinako tsotlhe fa go tlhokega.
- Kgontsha go thapiwa ga mapodisi a baithaopi mo dikgweding di le thataro (6) morago ga go amogela kopo; le
- Netefatsa gore mapodisi a baithaopi ba simolola katiso mo tirong mo dikgweding tse thataro (6) go tloga ka letlha le ba thapilweng ka lone le go ela tlhoko gore ba dira jang kgwedi le kgwedi.

Mogala: +264 61 209 3526 / Fax: +264 61 220621

E-mail: crimeprevention@nampol.na

Bolaodi: Patlisiso ya Borukhutlhi

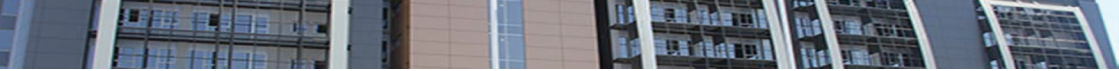
Re tla:

- Dira patlisiso ya ntlha fa re sena go amogela pego.
- Feleletsa patlisiso ya bosenyi mo pakeng e e latelang ya nako:

Mofuta wa di Dokete	Maemo	Nako ya go Feleletsa diDokete
Kgetse tse di sa reng sepe	Fa mongongoregi le mmelaelwa ba itsewe gape ba le teng	Malatsi a 7
	Fa a mmelaelwa a sa itswewe gape a se teng	Malatsi a 14
Kgetse tse di sa itumediseng	Fa mongongoregi le mmelaelwa ba itsewe gape ba le teng	Malatsi a 14
	Fa mmelaelwa a sa itswewe gape a se teng	Malatsi a 28
Kgetse tse di masisi	Fa mongongoregi le mmelaelwa ba itsewe gape ba le teng	Kgwedi tse 02
	Fa mmelaelwa a sa itswewe gape a se teng	Kgwedi tse 04

Kwala dipalopalo tsa borukhutlhi kgwedi le kgwedi, kotara le ka ngwaga

- Sekaseka dipalopalo tsa borukhutlhi beke le beke, kgwedi le ngwaga.
- Neela mongongoregi kakgelo ka dipatlisiso kgwedi le kgwedi.
- Feleletsa go busediwa ga dithoto mo malatsing a le matlano (5) a tiro mme o laole dithoto tseo ka metlha.
- , re tshwaye le go isa ditaemane kwa lefelong le le tshwanetseng mo letsatsing le le latelang fa re sena go amogela kopo.
- Tsamaisa tshireletso mo mafelong a a thibetsweng a diteemane ka dinako tsotlhe fa re kopiwa go dira jalo.
- Go rebola ditlankana tsa dithoto tse di dirisitsweng mo sebakeng sa kgwedi, dinomoro tsa enjene le tsa chassis mo dikoloing tse di dirisitsweng le ditereilara mo sebakeng sa letsatsi le le lengwe (1) la tiro.
- Simolola go kgobokanya tshedimosetso/botlhale mo letsatsing le le latelang go amogela kgotsa go lemoga; le
- Tsamaisa ditlhatlhobo tsa kgwedi le kgwedi mo bagwebing ba dilwana tse di dirisitsweng le mo mafelong a go epelwang mo go one.



Mogala: +264 61 2093252 / Fax: +264 2093287

E-mail: cid@nampol.na

Bolaodi: Setheo sa Sepodisi sa Namibia sa Maranyane ya Tsa Molao

Re tla:

- Tsaya setopo sa moswi mo lefelong la tiragalo eo mo letsatsing jeo.
- Dira gore go kgonege go supa setopo le go dira kitsiso ya loso mo letsatsing le le lengwe.
- Dira tlhatlhobo ya setopo sa loso lo lo sa tlwaelesegang mo malatsing a le matlhano (5) a tiro.
- Tsaya sampole go e sekaseka ka tsela ya maranyane mo letsatsing go sena go itsisiwe.
- Tsenela kgotlatshekelo go neela bosupi ka dinako tsotlhe fa re kopiwa go dira jalo.
- Tlhatlhoba dikgatiso tsa menwana mo malatsing a le lesome (10) a tiro.
- Ntsha setlankana sa maitsholo mo malatsing a le matlhano (5) a tiro.
- Kokoanya bosupi ka dinako tsotlhe kwa lefelong la bosenyi.
- Dira dipatlisiso tsa forensiki mme o dire dipegelo mo dikgweding di le tharo (3); le
- Neela kgakololo ya maranyane le katiso ka dinako tsotlhe fa re kopiwa kgotsa fa go tlhokega.

Mogala: +264 61 209 4800 / Fax: +264 61 220621

Email: NPFSI@nampol.na



Bolaodi: Ditirelo tsa Tshegetso ya Difofane

Re tla:

- araba dikopo tsa tirelo ya difofane:
- Mo sebakeng sa ura e le nngwe (1) kwa Windhoek
- Mo diureng di le pedi (2), sekgala sa dikilometara di le 100 go tswa kwa Windhoek
- Mo diureng di le robongwe (9), sekgala sa dikilometara di le 1000 go tswa kwa Windhoek
- Neela ditirelo tsa dipalangwa tsa sefofane ka dinako tsotlhe fa re di kopiwa

Mogala: +264 61 209 3571 / Fax: +264 61 224288

E-mail: assd@nampol.na

Bolaodi: Molelwane le Tshireletso Ya Boago

Re tla:

- Tsamaisa dipatrola tsa molelwane wa bosetšhaba ka dinako tsotlhe.
- Dira ditiro tse di kopanetsweng mo kotareng nngwe le nngwe kana fa go tlhokega.
- Neela ditirelo tsa pabalesego kwa dikagong tsa botlhokwa tsa puso ka dinako tsotlhe.
- Tswela go abelana tshedimosetso ka ga bosenyi jwa mo meelwaneng fa re sena go amogela, go e lemogisa kgotsa fa go tlhokega.
- Obamela melao ya boditšhabatšhaba le ya kgaolo ka dinako tsotlhe.
- Tlhokomela meelwane ya metsi a naga letsatsi le letsatsi.
- Tswela go dira ditlathobho tsa pabalesego ka metlha kwa maemafofaneng; le
- Sekaseka dikgato tsa pabalesego kwa maemafofaneng gabedi ka ngwaga go ya ka maemo a Mokgatlo wa Boditšhabatšhaba wa Difofane (ICAO);

Mogala: 061-209 4207 / Fax: 061 227069

Email: bipd@nampol.na

Bolaodi: Tshireletso ya Batho ba ba Botlhokwa

Re tla:

- Neela batho ba ba botlhokwa batlhokomedi/bakgweetsi ka dinako tsotlhe.
- Neela tshireletso ya mmele/ya seemo ka dinako tsotlhe; le
- Neela tshireletsego ya botegeeniki ka diura tse 24/7 ka letsatsi.

Mogala: +264 61 209 4458 / Fax: +264 61 233908

Email: vipdp@nampol.na

Bolaodi: Boitshwaro jwa Sepodisi le Dipatlisiso

Re tla:

- Nna le seabe mo mererong yotlhe e e begilweng kgatlhanong le batlhankedi ba sepodisi, mo diureng di le nne (4).
- Feleletsa dipatlisiso tsa dikgetse tse di begilweng kgatlhanong le batlhankedi ba sepodisi ka tsela e e latelang:

Mofuta wa diDokete	Maemo	Nako ya go Feleletsa diDokete
Kgetse tse di sa reng sepe	fa motho yo o belaelwang a itsewe	Malatsi a 07
	fa motho yo o belaelwang a sa itsewe	Kgwedi tse 02
Kgetse tse di sa itumediseng	fa motho yo o belaelwang a itsewe	Malatsi a 14
	fa motho yo o belaelwang a sa itsewe	Kgwedi tse 03
Kgetse tse di masisi	fa motho yo o belaelwang a itsewe	Kgwedi tse 03
	fa motho yo o belaelwang a sa itsewe	Kgwedi tse 06

- Tsaya karolo mo dikgannyeng tsa go sa itshware sentle ga mapodise jaaka go laetswe mo pholising ya kotlhao mo dikgweding di le tharo (3).
- Tsamaisa matsholo / a go sedimosa setshaba ka kotara nngwe le nngwe; le
- Tsamaisa tlhatlhobo ya maloko a NamPol a a akanyediwang go sutisiwa, go tlhatlosiwa maemo, kgotsa go romelwa go ya go dira kwa dinageng di sele mo sebakeng sa letsatsi le le lengwe.

Mogala: +264 61 2093266/3267 / Fax: +264 61 2093358

E-mail: pcid@nampol.na

Bolaodi: Thekenoloji ya Tshedimisetso le Tlhaeletsano

Re tla:

- Go tlamela ka didirisiwa tsa ICT, software, le mafaratlhatlha ka letlha la go simolola tiro fa fela go ikgolagantswe le botsamaisi pele ga nako.
- Tsamaisa le go laola didirisiwa tsa ICT, dithulaganyo tsa khomputara le mafaratlhatlha a marangrang ka metlha.
- Tsamaisa le go laola tshireletsego ya dithulaganyo tsa tshedimisetso ka dinako tsotlhe.
- Laola dilaesense ngwaga le ngwaga go di ntshwafatsa morago ga go fela ga nako ya tsone.
- Neelana ka didirisiwa tsa ICT le dilwana mo letsatsing le le lengwe fa o kopiwa.
- Tswelela go tlhokomela website le intranet ka metlha.
- Tlamela ka tshegetso ya thuso ya Helpdesk letsatsi le letsatsi.
- Araba megala ya tshoganyetso morago ga go lela ga raro (3).
- Tswelela go neela thuso ya ICT le kemonokeng letsatsi le letsatsi.
- dira gore batho ba itse ka tiriso ya ICT mo bekeng kgotsa fa go tlhokega.
- Baakanyetsa didirisiwa tsotlhe tsa ICT go dirisediwa badirisi pele ga di dirisiwa; le
- Laola le go tlhokomela NamPol CCTV 24/7.

Mogala: +264 61 209 3296 / Fax: 264 61 220621

E-mail: ictd@nampol.na

Bolaodi: Tiragatso ya Melao ya Tsela

Re tla:

- Tsamaisa dipaterole tsa ditsela tse dikgolo ka metlha;
- Dira diteko tsa pabalesego mo tseleng le go tlhatlhoba nnotagi letsatsi le letsatsi;
- Dira ditiro tsa go tsamaya le batho ka dinako tsotlhe fa go kopiwa;
- Dira ditiro tsa go lekanya lobelo letsatsi le letsatsi;
- Tlhokomela dikotsi tsa tsela le ditsela tsa bosetšhaba tse di tletseng ka tsela e e latelang:

Mefuta ya Ditsela tsa Bosetšhaba	Nako ya go araba
Mo mafelong a ditoropokgolo	Metsotso e 30
Mafelo a a gaufi le ditoropokgolo (ditsela tsa bosetšhaba) ditsela tsa sekontiri	Metsotso e 60
Ditsela tsa mmu	Metsotso e 120 (diura tse pedi)
Mafelo a Metsana	Metsotso e 180 (diura tse tharo)

- dira matsholo a thuto le go dira gore batho ba itse ka pabalesego ya mo tseleng ka kotara; le
- obamela melao ya boditšhabatšhaba ya pabalesego ya mo tseleng ka dinako tsotlhe.

Mogala: +264 61 209 3805 / 3809 / Fax: +264 61 231776

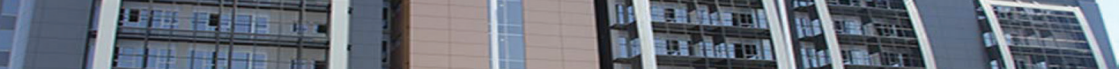
Email: traffic@nampol.na



Karolo: Taolo ya Dilo Tse di Thuntshang

Re tla:

- Diragatsa melao e e amanang le go dirwa, go bolokiwa, go rekisiwa, go rwalwa, go romelwa amogelwa, go romelwa ntle, go tsamaisiwa le go dirisiwa ga dilo tse di thuntshang ka dinako tsotlhe.
- dira ditiro tsa tshireletso mo sebakeng sa diura di le pedi (2) mo kgaolong ya Khomas le malatsi a le mabedi mo dikgaolong tse dingwe fa go kopilwe jalo.
- Neelana ka ditirelo tsa k9 tse di thuntshang ka potlako fa re kopiwa.
- Tsibogela ditiragalo tsa dibomo, dibomo tse di iseng di thunye, masalela a ntwā, marumo le ditlhobolo go ya ka ditekanyetso tsa boditšhabatšhaba.
- Kwadisa, tlathloba le go sekaseka badirisi ba dilo tse di thuntshang, bagwebi ba dithunya tsa molelo, bagwebi ba nitrocellulose, ba ba thuntshang dilo, ba ba dirang dimakasine, ba ba dirisang dilo tse di gogang mo dikgweding di le tharo (3).
- Tsamaisa ditlathloba tsa mafelo a go dirwang dilo tse di thuntshang le dikoloi ka kotara
- Go batlisisa dikotsi le ditiragalo tse di amanang le go boloka, go tsamaisa, go reka, go romela, go dira le go dirisa dilo tse di thuntshang mo malatsing a le matlhano (5) a tiro.
- Tsamaisa dilo tse di thuntshang go dira boikuelo mo malatsing a le supa (7) a tiro.
- Rebola laesense ya ditlhasedi tsa go dira, go dira le go boloka mo dikgweding di le thataro (6), tsa dikoloi mo malatsing a le supa (7) a tiro le ditetla mo malatsing a le supa (7) a tiro.
- Tlosa dithunya tse di sa thuntswang, masalela a ntwā le marumo mo dikgweding di le tharo (3) fa go kopiwa jalo.
- Rarabolola dikgang tsotlhe tse di amanang le didirisiwa tsa dikhemikale, tsa ditshedi le tsa marang mo letsatsing le le lengwe.
- Tlathloba dilo tse di thunyang mo dikgweding di le tharo (3) pele di ka dirisiwa; le

- 
- Tsamaisa matsholo a beke le beke a go tsibosa batho ka dibetsa le go ba katisa mo letsatsing le le lengwe fa re kopiwa go dira jalo.

Mogala: +264 61 2094213/ 2094250 / Fax: +264 61 301514

E-mail: windhoekexplosives@nampol.na

Karolo: Sesole se se Kgethegileng

Re tla:

- Tlhokomela molao le tolamo kwa diphutegong tsa setshaba fa seemo se tswa mo taolong ka dinako tsotlhe kana fa go tlhokega.
- Simolola go batla batho ba ba latlhegileng le ba ba kotsi kgotsa ba ba belaelwang mo letsatsing le le latelang fa re sena go amogela kitsiso.
- tsibogela dipuisano tsa go tsaya batho ka dikgoka le go ipolaya, go kopa thuso, go ntsha ditopo le go busetsa bosupi fa re sena go amogela kitsiso:
- Mo nakong ya ura e le nngwe (1) kwa Windhoek
- Mo diureng tse pedi (2) fela, sekgala sa dikilometara di le 100 go tswa kwa Windhoek
- Mo diureng di le robongwe (9), sekgala sa dikilometara di le 1000 go tswa kwa Windhoek
- Tlhokomela ditlamelo tsa bosetshaba tse di sireleditsweng le babelaelwa baba kotsi.
- Neela tshireletso go kgotlatshekelo ka nako ya fa go sekisiwa babelaelwa ba ba itsegeng thata le ba ba kotsi.
- Go dira katiso e e kgethegileng ya sesole sa nakwana mo dikgweding dingwe le dingwe di le tharo kgotsa fa go tlhokega; le
- Go dira ditiro tsa go lwantsha borukhutlhi mo lobakeng lwa ura.

Mogala: +264 612093380/3446 / Fax: +264 61 255115

E-mail: specialreserveforce@nampol.na

Ditheo tsa Mapodisi

Re tla:

- rarabolola dingongorego le ditiragalo tsa borukhutlhi mo ditoropong le mo mafelong a a gaufi le ditoropo mo metsotsong e le masome a mararo (30) le mo mafelong a metseselegae mo diureng di le tharo (3) fa re sena go amogela kitsiso kgotsa kopo.
- Dira patrole letsatsi le letsatsi.
- Bula le go kwadisa dikgetsi tsa bosenyi mo thulaganyong ya e-policing le ka seatla mo sebakeng sa ura e le nngwe (1) fa o re kopiwa kgotsa o re itsisiwe.
- Tlhatlhoba le go tlhomamisa makwalo letsatsi le letsatsi.
- Netefatsa gore babelaelwa ba ba tshwerweng ba tlhagelela fa pele ga kgotlatshekelo mo diureng di le masome a manè le borobedi (48).
- Kwala dipego tsa dikotsi mo letsatsing le le lengwe mme o ntshe khopi ya tsone mo metsotsong e le masome a mararo (30) ka malatsi a tiro fa o re kopiwa go dira jalo.
- Rebola setlankana sa go ntsha tetla ya dikoloi mo badirising ba ba rileng mo letsatsing le le lengwe (1) la tiro le mo barekising ba dikoloi mo malatsing
 - Tsamaisa dikopo tsa dibetsa le setlankana sa maitsholo mo malatsing a le matlhano (5) a tiro.
- Rebola setlankana sa maitsholo mo letsatsing le le lengwe (1) la tiro fa re sena go amogela kopo.
- Rotloetsa maloko a setšhaba ka metlha go tsenela dipuisano tse di amanang le tsa borukhutlhi.
- Kwadisa dithunya mo sebakeng sa letsatsi ka kopo kgotsa fa go tlhokega go se tlhokomela ka lobaka lo lo sa feteng malatsi a le masome a mararo (30); le
- Netefatsa botsogo jwa babelaelwa le ba ba letetseng go sekisiwa, boitekanelo, go ba isa kwa kgotlatshekelo, phepatso, jalo le jalo) letsatsi le letsatsi le go etelwa ke ba malapa a bone Sontaga sengwe le sengwe ka nako e e beilweng.

O ka ikgolaganya le: Balaodi ba Dikgaolo

KGAOLO	MOGALA: +264	FAX: +264	ADRESSE YA EMAIL
Erongo	064 219001	064 220621	erongo@nampol.na
Hardap	063 345036	063 242697	hardap@nampol.na
Karas	063 221814	063 222241	karas@nampol.na
Kavango Botlhaba	066 266301	066 255688	kavangoeast@nampol.na
Kavango Bophirima	066 264101	066 264907	kavangowest@nampol.na
Khomas	061 2094217	061 2094407	khomas@nampol.na
Kunene	065 273185	065 273605	kunene@nampol.na
Ohangwena	065 264201	065 264208	ohangwena@nampol.na
Omaheke	062 566101	062 564830	omaheke@nampol.na
Omusati	061 209 3826	065 251862	omusati@nampol.na
Oshana	065 2235001	065 2236045	oshana@nampol.na
Oshikoto	065 2991000	065 246755	oshikoto@nampol.na
Otjozondjupa	067 3006001	067 302811	otjozondjupa@nampol.na
Zambezi	066 2627101	066 253895	Zambezi@nampol.na

4.3 OFISI YA DIG – TSAMAIISO

Bolaodi: Tsamaiso ya Dithoto tsa Badiri

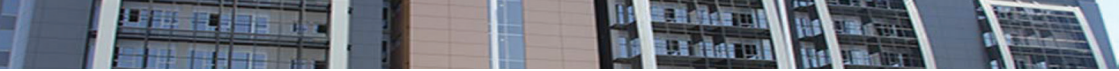
Re tla:

- Feleletsa tiro ya go tlhatlhosa maemo a badiri mo dikgweding di le nnè (4).
- Netefatsa gore dimetlele tsa tirelo di a rekwa le go newa baamogedi ngwaga le ngwaga.
- Tsamaisa go fudusiwa ga badiri mo malatsing a le matlhano (5) fa e le gore ditlankana tsotlhe di teng.

- Tsamaisa go ntshiwa ga madi le go phimolwa ga bonno jwa semmuso mo malatsing a le lesome le botlhano (15) a tiro go tloga ka letlha la go amogela dikakantsho.
- Tlhomamisa gore diphatlhatiro tse di abetsweng di tladiwa mo dikgweding di le pedi (2).
- Feleletsa go thapiwa ga batlhankedi ba sepodisa kgwedi di le thataro (6) morago ga phasalatso.
- Tsamaisa di-advance go ya kwa ofising ya dituelo mo malatsing a le matlhano (5) a tiro fa e le gore o tsentse ditlankana tsotlhe.
- ntsha kitsiso ya go emisa tuelo mo malatsing a le masomeamabedi (20) pele ga letsatsi la bofelo la go tlogela tiro.
- Fetola direkoto tsa gago mo malatsing a le mararo (3) fa kopiwa go dira jalo kgotsa fa go tlhokega.
- rarabolola dikgetsi tsa maitsholo a a sa siamang mo kgweding e le nngwe morago ga tiragalo;
- tsibogela dingongorego mo malatsing a le matlhano (5) a tiro;
- Tsamaisa dikopo tsa ditshiamelo tsa mothapiwa mo malatsing a le mabedi (2) a tiro fa e le gore ditokomane tsotlhe di tsene.
- Tsamaisa dikopo tsa thuso ya kalafi, tshireletso ya loago le GIPF mo malatsing a le lesome (10) a tiro fa e le gore ditlankana tsotlhe di teng.
- anamisa dithulaganyo tse di dueletsweng mo letsatsing le le latelang fa di sena go amogelwa; le
- Nolofatsa katiso tirong go badiredi ba ba thapilweng/ba ba okeleditsweng maemo tirong /ba ba sutisitsweng mo tirong mo kgweding e le nngwe (1) go tloga ka letsatsi le ba tseneng mo tirong ka lone.

Mogala +264 61 2093289 / Fax +264 61 220621

Email: hcemd@nampol.na



Bolaodi: Letlole

Re tla:

- baakanyetsa le go romela Tekanyetsokabo ya NamPol ka nako e e beilweng.
- go ela tlhoko le go laola ditshenyegelo tsa NamPol letsatsi le letsatsi.
- Netefatsa gore dituelo tsa dithoto le ditirelo di dirwa mo malatsing a le lesome le bone (14) a tiro.
- baakanyetsa dipego tsa kgwedi le kgwedi, kotara le tsa ngwaga le ngwaga ka tiragatso ya tekatekanyetso.
- Netefatsa gore Molao wa Ditšhelete tsa Puso le Ditaello tsa Letlole di a latelwa ka dinako tsotlhe.
- Tsamaisa DSA le kgakololo ya dituelo mo malatsing a le mabedi (2) a tiro morago ga go di amogela.
- tsamaisa dikopo tsa go bereka diura tse di fetang tse di tlwaelegileng mo malatsing a le mabedi (2) a tiro.
- tsamaisa dituelo tsa malatsi a boikhutso mo kgwedding e le nngwe (1) morago ga go rola tiro; le
- netefatsa go kokoanngwa, go bolokiwa, go bolokiwa ga madi le go begwa ga metswedi e e farologaneng ya lotseno ke NamPol, letsatsi le letsatsi.

Mogala: +264 61 2093205/3473 / Fax: +264 61 228747

E-mail: finance@nampol.na

Bolaodi: Thulaganyo le Tlhabololo

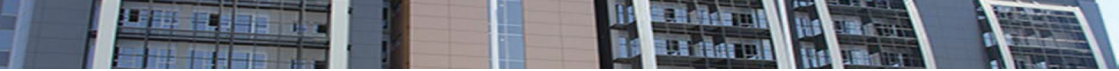
Re tla:

- Dira ditlhotlhomiso ka dikgang tsa mapodise fa go tlhokega.
- Go rulaganya go dirwa ga melawana ka dinako tsotlhe.
- Sekaseka dibuka tsa mapodise, direkoto, diforomo le melawana morago ga dingwaga dingwe le dingwe tse tharo (3) kana fa go tlhokega.

- Go rulaganya go sekasekwa ga thulaganyo ya mokgatlho le go tlhongwa ga one morago ga dingwaga dingwe le dingwe tse tlhano (5) kgotsa fa go tlhokega.
- Nolofatsa dithulaganyo tsa togamaano dikgwedi tse thataro (6) pele thulaganyo ya togamaano e e fetileng e fela le go ya ka thulaganyo e e amogetsweng.
- Nolofatsa go tlhama le go sekaseka leano la ngwaga go ya ka khalendara ya PMS.
- Ge tswelela go nolofatsa go tsengwa tirisong ga molao wa tirelo ya badirisi le go baakanya dithulaganyo tsa kgwebo.
- ela tlhoko go tsenngwa tirisong ga dithulaganyo, mananeo, diporojeke le ditiro mo kotareng nngwe le nngwe, le go dira tekanyetso fa go tlhokega.
- Dira ditlhatlhobo tsa tsamaiso le tsa matlotlo, go sekaseka dipego, le go neela dipelo ka kotara kgotsa fa go tlhokega.
- Nolofatsa tsamaiso ya go neelana le go tsaya maemo jaaka go laetswe mo taelong ya Letlole, KA 12000 pele ga letsatsi la bofelo la tirelo.
- Lekola gore a mokgatlho o latela melao, melawana le dithulaganyo ka dinako tsotlhe.
- Rulaganya phetagatso ya diporojeke fa go tlhokega.
- Tsamaisa katiso ka diporojeke tsa NamPol ka kotara.
- Tsenya tshedimosetso e ntšha ya dikgetsi letsatsi le letsatsi.
- Rulaganya pego ya kgwedi le ngwaga ya metswedi ya tshedimosetso ya porojeke; le
- Tlhatlhoba dipego tse di malebana mabokoso a dikakantsho le go kwala dipego tsa dipelo ka kotara nngwe le nngwe.

Mogala: +264 61 2093250/3255 / Fax: +264 61 220621

Email: ppdd@nampol.na



Bolaodi: Thekiso le Tsamaiso

Re tla:

- Neela dithoto le ditirelo mo malatsing a le matlhano (5) a tiro.
- Neela tirelo ya moroko mo malatsing a le matlhano (5) a tiro.
- Neela sepalangwa le go ntsha tetla ya mosepele mo letsatsing le le lengwe (1) la tiro.
- Phutha le go anamisa disiki tsa dilaesense tse di ntšhwafaditsweng mo malatsing a le matlhano (5) a tiro morago ga letlha la go fela ga tsone.
- Romela kopo ya dikarata tse dintšha le tse dilatlhegileng tsa lookwane ko bankeng mo malatsing a le mabedi (2) a tiro mme o ntshe karata e ntšha mo malatsing a le robedi (8) a tiro.
- Baakanyetsa le go isa ditaello tsa theko tsa go baakanya dikoloi mo malatsing a le mabedi (2) a tiro morago ga go amogela kopo ya ditshenyegelo.
- Tlhatlhoba koloi pele le morago ga o e neela motho yo mongwe le morago ga moo.
- Ba Baakanyetsa Moruni-Kakaretso dipego tsa kotara le ngwaga le ngwaga.
- Aga le go tokafatsa mafelo a mapodise fa go tlhokega.
- Tlhokomela le go lekola kgatelopele ya diporojeke tsa madi kgwedi le kgwedi.
- Dira ditiro tse dinnye tsa tlhokomelo letsatsi le letsatsi, ditiro tse dikgolo tsa tlhokomelo mo dikgweding di le tharo (3).
- Dira tiro ya tshoganyetso ya tlhokomelo ka potlako mo letsatsing la tiragalo.
- Baakanyetsa dipego tsa phetagatso ya tekanyetso gangwe ka kotara le ka ngwaga.
- Kopa dilwana tse di tla rekwang ka tsela ya kgololo ya ngwaga le ngwaga fa go tlhokega pele ga mafelelo a ngwaga wa matlotlo.
- Baakanyetsa dipego tsa theko ka kotare.
- Tlhokomela dithoto le go baakanyetsa dipego ngwaga le ngwaga.
- Baakanyetsa go romela diforomo tsa go dira kopo ya go reka mo dikgweding di le thataro (6) pele ga ngwaga wa matlotlo o fela.

- Romela ditokomane tsa dipeeletso le makwalo a phutego/kopano malatsi a le mabedi (2) pele ga kopano ya komiti e e tlhatlhobang kopo/dipeeletso.
- Lekola ditokomane tsa dipeeletso mo malatsing a le lesome le bone (14) a tiro morago ga letlha le le beilweng.
- Netefatsa le go tsamaisa dituelo tsa di-invoice malatsing a le mararo (3) a tiro go tloga ka letsatsi le di amogetsweng ka lone.
- Dira gore o nne o tlhatlhoba dilo ka metlha, gangwe le gape le ngwaga le ngwaga; le
- Ntsha le go laola dithoto letsatsi le letsatsi.

Mogala: +264 612093431/3311 / Fax: +264 61 220621

E-mail: procurement@nampol.na

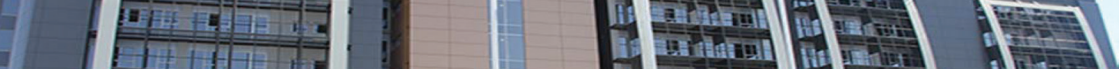
Bolaodi: Katiso le Tlhabololo

Re tla:

- tlhama le go tlhabolola mananeo a katiso fa go tlhokega.
- Tlhatlhoba le go sekaseka mananeo a katiso ka dinako tsotlhe morago ga go wetsa tsereganyo nngwe le nngwe.
- Sekaseka thulaganyo ya thuto morago ga dingwaga dingwe le dingwe tse tlhano (5).
- Dira le go nolofatsa dithuto tsa motheo, tsa maemo a godimo le tse di kgethegileng tsa sepodisi go ya ka khalendara ya katiso.
- Tshwara dikopano le bakgathatema ka tsa ikatiso ka dinako tsotlhe fa go tlhokega.
- Ge gokaganya ditiro tsa bosetšhaba le tsa boditšhabatšhaba tsa metshameko go ya ka khalendara ya metshameko e e rulagantsweng; le
- Nolofatsa gore badiri ba nne le katiso ya mmele beke le beke.

Mogala: +264 61 209 3232 / Fax: +264 61 234250

E-mail: training@nampol.na



Bolaodi: Bong le Katlego

Re Tla:

- Neela ditirelo tsa tshidilomaikutlo kwa Kgaolong ya Khomas mo sebakeng sa diura di le 24 mme kwa dikgaolong tse dingwe mo malatsing a le mararo (3).
- Neela tshegetso le kgothatso semoyeng ka dinako tsotlhe fa go tlhokega.
- Tsamaisa ditirelo tsa kobamelo ka dinako tsotlhe fa re kopiwa go dira jalo.
- Etela batho kwa mme mo malatsing a le mararo (3) kwa dikgaolong tse dingwe ka kopo.
- Neela ditirelo tsa tlhokomelo ya kalafi le tsa boitekanelo jwa loago ka kopo.
- Tsamaisa matsholo a go itsese ka boitekanelo le botlhokwa jwa tekatekano ya bong kgotsa fa go tlhokega.
- Tswelela go anamisa dilo tse di diretsweng go rotloetsa batho go nna le botsogo jo-bo itumedisang.
- Go tshwaraganya go nna le seabe mo ditirong tsa Bosetšhaba le tsa Boditšhabatšhaba ka dinako tsotlhe fa go tlhokega; le
- Netefatsa gore re ikobela melao ya Health Professions Councils of Namibia (HPCNA) ka dinako tsotlhe.

Mogala: +264-61-209 3890 / Fax: +264-61-220621

E-mail: gwd@nampol.na

Ofisi ya Botsamaisi jwa Batlhankedi ba Bagolo

Re tla:

- Simolola dikgato tsa tsamaiso tse di ka diragadiwang le maano, fa go tlhokega.
- Tsamaisa direkoto, tsamaiso ya go faela letsatsi le letsatsi, le tsamaiso ya diakhaefe go ya ka Molao wa diakhaefe, 1992 (Molao, 12 wa 1992);

- 
- Tsamaisa le go romela makwalo a poso mo malatsing a le mabedi (2) a tiro; le
 - Tlhokomela bophepa jwa dikago tsa ntlokgolo ya sepodise letsatsi le letsatsi.

Mogala: +264 61 2093438 / Fax: +264 61 240418

E-mail: dig.admin@nampol.na

www.nampol.gov.na

C)

TIRELO YA KGOLEGELO YA NAMIBIA



1. SE RE SE DIRANG

Tirelo ya Dikgolegelo ya Namibia e filwe ka fa tlase ga Athikele ya 121 ya Molaotheo wa Namibia e e tlhomilwe ke Karolo ya 2 (1) ya Molao wa Tirelo ya Dikgolegelo, 2012 (Molao No. 09 wa 2012). Go dira ditiro tse di latelang:

OFISI YA MOKHOMISHINARA-KAKARETSO

- Nna le seabe mo ditirisanong tsa go buisana le batho le metswedi ya tshedimosetso, dinaga di sele, tumalano ya semolao le go direla jaaka mokwaledi wa khampani.
- Akanya ka go gololwa ga magolegwa ka nakwana.
- Neela tirelo tsa semolao le maitsholo go Lefapha la Dikgolegelo la Namibia ka tsa molao le go le kgalemela.
- Etelela pele, go tshegetsa le go rulaganya Tirelo ya Dikgolegelo ya Namibia gore e kgone go diragatsa dithulaganyo tsa yone ka tsela e e molemo.

DITIRELO TSE DINGWE: DITIRELO TSA KGOLEGELO

- Naya Lefapha la Dikgolegelo la Namibia tshireletsego le pabalesego.
- Tlamela batlolamolao, badiri le ba malapa a bone ka ditirelo tse di feletseng tsa Tlhokomelo ya Pele ya Boitekanelo.
- Go Ntsha dijo le go neela katiso go batlolamolao ka ditiro tsa temothuo.
- Tlhokomela le go tlhabolola mafaratlhatlha le madirelo a ditiro.
- Tlamela ka ditirelo tsa ICT mo lephateng la Tlhabololo ya Thulaganyo, Server & Network Infrastructure le Thuso ya Badirisi.

DITIRELO TSE DINGWE: BOLAODISI JWA TSHWARAGANELO

- Tlamela tshegetso ya tsamaiso le ditirelo tsa kgakololo mo mererong e e amanang le tsamaiso ya badiri mo NCS le go netefatsa gore melao le melawana e tlhologannngwa sentle, e tsengwa tirisong le go obamelwa.
- tlhomamisa Netefatsa gore badiri ba dikgolegelo ba nne le tlhabololo ya bokgoni le katiso. Rulaganya tlhabololo le katiso ya badiri.
- Nna le tsamaiso e e tlhomameng ya tiriso tsa matlotlo Tirelong ya Dikgolegelo ya Namibia (NCS), ka tsela ya melao le melawana e e laolang madi a Puso.
- Tshegetsa ditiro le tlhabololo ya NCS ka go tlamela ka Ditirelo tsa Thekiso ya dilwana le go reka le Ditirelo tsa Tshegetso ya tsamaiso.

DITIRELO TSE DINGWE: TSOSOLOSO LE POELO SETSHABENG

- Rulaganya ditiro tsotlhe tse di amanang le go Tsosolosa bagolegwa gore ba itekanele.
- Rulaganya ditiro tsotlhe tse di amanang le Poelo Setshabeng ya batlolamolao.

2. BADIRISI BA RONA

- Mekgatlho ya Baagi
- Badiri ba Dikgolegelo
- Batho ka Kakaretso

- Mekgatlho ya Ditšhabatšhaba
- Tsamaiso ya boathodi
- Metswedi ya Tshedimosetso
- Mekgatlo E E Seng Ya Mmuso (NGO's)
- Batlolamolao le Magolegwa
- OMA's
- Dikhansele Tsa Kgaolo le Tsa Selegae
- Dikgwebo tsa Puso (SOE) le Mekgatlho ya Poraefete
- Barekisi

3. MAITLAMO A RONA GO WENA

Maitlamo a rona mo badirising ba rona ke go tlamela ka ditirelo tse di nang le mosola, tse di nang le bokgoni le tse di nang le boleng jo bo kwa godimo; mme re leka go diragatsa ditiro tsa rona go ya ka ditekanyetso tsa rona tsa motheo jaaka go bontshitswe pelenyana mo lekwalong le.

4. TSHEPISO/MAEMO A RONA

4.1 OFISI YA MOKHOMISHINARA-KAKARETSO

Bolaodi: Badiri ba Bogare

Re tla:

- Neela ditirelo tsa protocol go batlotlegi ba dinaga di sele le ba selegae jaaka go tlhalositswe mo dikaelong tsa protocol.
- Rulaganya le go tsamaisa ditiragalo tsa NCS jaaka go tlhalositswe mo dikaelong tsa protocol.
- Simolola le go tlhabolola bonnye di-MOU di le nne mo dingwageng di le pedi (2).
- Dira jaaka kgokagano ya NCS ka dinako tsotlhe.
- Boloka ditokomane tsa konokono tsa kgwebo mo malatsing a le mararo (3) a tiro.

- Gatisa makwalodikgang. gabedi ka ngwaga.
- Itsise batsayakarolo ba mo teng le ba kwa ntle ka ga tshedimosetso e e amanang le mathata mo malatsing a le mabedi (2) a tiro; le
- Araba dipotso tsa makwalodikgang mo malatsing a le mararo (3) a tiro

Mogala +264 61 284 6392 / +264 81 954 6010 / Fax +264 61 238 469

E-mail. central.staff@ncs.gov.na

Bolaodi: Lekgotla la Bosetšhaba la go Golola

Re tla:

- Dira tlhatlhobo e e feletseng go tswara ditheetso le go neela kgakololo go Mokhomishanara-Kakaretso kaga kgololo ya magolegwa, dikgwedi tse pedi (2) morago ga go amogela sephuthelwana sa tshedimosetso.
- Dira tshekatsheko e e feleletseng, go tshwara ditheetso le go letlelela magolegwa ba ba akanyeditsweng go gololwa ka parole/probation mo dikgweding di le pedi (2) morago ga go amogela sephuthelwana sa tshedimosetso.

Mogala +264 81 954 6204

E-mail. national.board@ncs.gov.na

Bolaodi: Ditirelo tsa Semolao le Kgalemo

Re tla:

- Neela kgakololo ya semolao mo malatsing a le mabedi (2) a tiro fa go kopiwa.
- Araba dipotso tsa semolao tsa mo teng mo malatsing a le matlhano (5) a tiro.
- Araba dipotso tsa semolao tse di tswang kwa ntle mo malatsing a le lesome (10) a tiro.

- Tlhatlhoba dikwalo tsa pholisi tse di rulagantsweng mo malatsing a le lesome le bone (14) a tiro.
- Sekaseka dikgetse tsa kgalemo le boikuelo jo bo tshwanetseng go sekasekwa mo malatsing a le matlhano (5) a tiro; le
- Tswelela go ruta batlhankedi ba dikgolegelo ka ga kgalemo.

Mogala +264 61 284 6249 / +264 81 954 6012

E-mail. legal.discipline@ncs.gov.na

Bolaodi: Tlhomamiso ya Tiragatso, Tlhokomelo le Tlhatlhobo

Re tla:

- Leano la Togamaano dikgwedi di le thataro (6) pele ga letlha la go fela ga leano la Togamaano la pele le go ya ka thulaganyo e e amogetsweng.
- Nolofatsa tlhamo ya Leano la Ngwaga pele ga bokhutlo jwa Lwetse wa ngwaga mongwe le mongwe wa matlole.
- Nolofatsa tlhamo ya Ditumalano tsa Tiragatso pele ga kgwedi ya ntlha ya ngwaga o o latelang wa ditšhelete.
- Netefatsa gore tshekatsheko ya tiragatso e dirwa mo malatsing a le lesome (10) a tiro morago ga bokhutlo jwa kotara nngwe le nngwe,
- Nolofatsa tlhamo ya Molawana wa Tirelo ya Badirisi ka dinako tsotlhe fa go tlhokega le go o sekaseka morago ga dingwaga dingwe le dingwe tse pedi (2).
- Nolofatsa go lemoga dithulaganyo tsa kgwebo tse di ka tokafadiwang fa go tlhokega le go ya ka dithulaganyo tse di amogetsweng.
- Netefatsa gore go latelwa melao ya NCS le Melawana ya Mandela (Melawana ya UN) ka dinako tsotlhe.
- Dira ditlhatlhobo tsa didirisiwa, dithulaganyo le ditsamaiso ngwaga le ngwaga.
- Dira pegelo ya tlhatlhobo le go dira dikakanyo tsa kgato e e ka tsewang mo go yona mo sebakeng sa kgwedi morago ga go feletsa ditlhatlhobo.
- Tsamaisa ditlhatlhobo go latela dikgato tse di a akanyeditsweng mo sebakeng sa beke morago ga nako e e dumalanweng.

- Nolofatsa tlhabololo le go tsenya tirisong didirisiwa le mekgwa ya go kokoanya tshedimose tso beke le beke, kotara le ngwaga le ngwaga.
- Rulaganya pegelo ya dipalopalo ngwaga le ngwaga.
- Dirisa ditsamaiso tsa go abelana tshedimose tso le batsayakarolo ba mo teng le ba kwa ntle fa go tlhokega.
- Sekaseka tsa dipatlisiso mo malatsing a le lesome (10) a tiro; le
- Tsamaisa dikakantsho tsa tlhatlhobo tsa kgato e e ka tsewang mo kgweding e le nngwe morago ga go wediwa.

Mogala +264 61 284 6102 / +264 81 954 6202

E-mail. performance.evaluation@ncs.gov.na

4.2 DITIRELO TSE DINGWE: DITIRELO TSA DIKGOLEGELO

Bolaodi: Pabalesego

Re tla:

- Araba megala ya tshoganyetso mo metsotsong e le metlhano (5).
- Itebaganya le matshosetsi mangwe le mangwe a a begilweng mo metsotsong e le masome a mararo (30)
- Sireletsa motho yo o ntshang tshedimose tso ka dinako tsotlhe.
- Tlhatlhoba dikago tsa kgolegelo letsatsi le letsatsi,
- Tlhatlhoba didirisiwa tse dingwe pele ga di dirisiwa ke magolegwa ka dinako tsotlhe.
- Phuruphutsa motho mongwe le mongwe le dikoloi tse di tsenang kgotsa tse di tswang mo lefelong la kgolegelo ka dinako tsotlhe.
- Go dira tshekatsheko ka pabalesego ya batlhoka tiro le bagwebi fa go tlhokega.
- Sireletsa magolegwa, badiredi ba kgolegelo le baeng ka dinako tsotlhe.
- Tsaya karolo le go tsibogela merero ya mogolegwa mo malatsing a le mabedi (2) a tiro

Mogala +264 61 284 6364 / +264 81 954 6014

E-mail. security@ncs.gov.na

MEGALA YA BALAOADI BA DIKGAOLO

Kgaolo	Mogala	Adresse ya Email
Bogare le Borwa	+264 61 284 6110 +264 81 954 6208	central.southern@ncs.gov.na
Kgaolo ya Bokone Botlhaba le Bokone Bophirima	+264 66 256 653 +264 81 954 7900	eastern.western@ncs.gov.na

MEGALA YA DITIRELO TSA KGOLEGELO

Kgolegelo	Mogala	Adresse ya Email
Windhoek	+264 61 284 6500 +264 81 954 6500	windhoek.cf@ncs.gov.na
Divundu	+264 66 259 500 +264 81 954 7800	divundu.cf@ncs.gov.na
Hardap	+264 63 341 1000 +264 81 954 6900	hardap.cf@ncs.gov.na
Evaristus Shikongo	+264 67 220 601 +264 81 954 7500	evaristusshikongo.cf@ncs.gov.na
Oluno	+264 65 283 600 +264 81 954 7600	oluno.cf@ncs.gov.na
Windhoek Basadi	+264 61 284 6737 +264 81 954 6700	Windhoekfemale.cf@ncs.gov.na
Walvis Bay	+264 64 283 900 +264 81 954 7300	walvisbay.cf@ncs.gov.na
Elizabeth Nepemba	+264 66-268 8300 +264 81 954 7700	nepemba.fc@ncs.gov.na

Lüderitz	+264 63 2082 00 +264 81 954 7150	luderitz.cf@ncs.gov.na
Gobabis	+264 62 577 700	gobabis.cf@ncs.gov.na
Omaruru	+264 64 573 200 +264 81 954 7450	omaruru.cf@ncs.gov.na
Swakopmund	+264 64 417 951 +264 81 954 7400	swakopmund.cf@ncs.gov.na
Keetmanshoop	+264 63-228 100 +264 81 954 7100	keetmanshoop.cf@ncs.gov.na
Grootfontein	+264 67 248 603 +264 81 954 7950	grootfontein.cf@ncs.gov.na
Omaruru Kholetshe ya Katiso	+264 64 573 300 +264 81 954 7200	ismahotottrainingcollege@ncs.gov.na

Bolaodi: Boitekanelo

Re tla:

- Neela ditirelo tsa tlhokomelo ya boitekanelo tsa motheo diura di le 24.
- Dira tlhatlhobo e e tseneletseng ya boitekanelo ya batlolamolao ba bašwa le ba ba fetisitsweng go bona malwetse a a tshelanwang le a a sa tshelanwang le go tlhatlhoba tlhaloganyo ya bone, mo sebakeng sa diura di le masome a mane le borobabobedi (48) morago ga go amogelwa le pele ba gololwa.
- Neela thuto ya boitekanelo le bophepa jwa meno fa o amogelwa le gangwe ka ngwaga.
- Neela thuto ya boitekanelo mo dikgweding di le tharo (3) morago ga go amogelwa mo dikgolegolong.
- Neela le go baya didiriswa tsa go ruta le go tlhagisa kitso kwa ditheong tsa katiso ka dinako tsotlhe.

- Tsamaisa mananeo a kitso ka ga boitekanelo gabedi ka ngwaga kgotsa fa go tlhokega.
- Tlhatlhoba dijo le go di boloka letsatsi le letsatsi.
- dira ditlathobho tsa tikologo ka metlha mo mererong e e amanang le boitekanelo.
- Tlhaola batho botlhe ba ba tshwaeditsweng go nna ba le nosi ka dinako tsotlhe.
- Neela ka ditirelo tsa boithaopo tsa go gakolola le go tlhatlhoba mo letsatsing le le lengwe la tiro fa e le gore go na le badiri.
- aba melemo e e laetsweng mo dikgolegolong letsatsi le letsatsi; le
- Romela dikarata the di nang le lekwalo la ngaka le melemo e e sa bonweng mo lefelong leo mo letsatsing le le latelang.

Mogala +264 61 284 6113 / +264 81 954 6408 / Fax +264 61 223 606

E-mail: health@ncs.gov.na

Bolaodi: Kumo ya Dijo

Re tla:

- Fokotsa ditshenyegelo tsa kgolegelo ka go dira dijo tse di rileng ngwaga le ngwaga; le
- Neela batlolamolao bokgoni jwa setegeniki mo ditirong tsa temothuo letsatsi le letsatsi.

Mogala +264 61 284 6914 / +264 81 954 6406

E-mail: food.production@ncs.gov.na

Bolaodi: Madirelo a Dikgolegelo le Diporojeke tsa Matlotlo

Re tla:

- Kwala dipego tsa kotara le tsa ngwaga le ngwaga ka tiriso ya tekanyetso.
- Baakanyetsa go sa tsenngwe ga diporojeke mo thulaganyong ya dithekesi fa go tlhokega.
- Neela magolegwa katiso ya bokgoni jwa setegeniki gore ba tle ba kgone go bona tiro fa ba gololwa, letsatsi le letsatsi.
- Dira tlhatlhobo ya kgatelopele ya diporojeke tsa go aga kgwedi le kgwedi. Dira ditlhatlhobo tsa beke le beke tsa tlhokomelo ya mafaratlhatlha.
- Dira ditiro tse dinnye tsa go baakanya mo malatsing a le mabedi le tse dikgolo mo kgwedding e le nngwe.
- Nolofatsa kago ya ditheo tse dintšhwa le go tlihabolola tse di leng teng ngwaga le ngwaga; le
- Go tlihomamisa gore di-workshop di a bereka letsatsi le letsatsi.

Mogala +264 61 284 6909 / +264 81 954 6404

E-mail. correctional.industries@ncs.gov.na

Bolaodi: Thekenoloji ya Tshedimosetso le Puisano

Re tla:

- Tswelela ka go nna le sedirisiwa se se sireletsegileng le se se ikanyegang sa server le sa netweke ka dinako tsotlhe.
- Laola dilaesense le go tlhokomela dithulaganyo tsa khomputara ka metlha.
- Tlhokomela kopo ya tshegetso ya badirisi mo metsotsong e le masome a mararo (30).
- Thusa go tlamela ka ditirelo tsa ICT le didirisiwa tsa ICT mo malatsing a le mabedi (2) a tiro fa go kopilwe jalo.
- Tsamaisa le go lekola ditsamaiso le tiragatso ya marangrang ka dinako tsotlhe.

- Tlhagisa thulaganyo e kgolo mo dingwageng tse pedi, le thulaganyo e potlana mo dikgweding tse thataro (6) fa go tlhokega kgotsa fa go kopilwe.
- Sekaseka ditlhokego tsa badirisi ka kotara; le
- Katisa badiri ba dikgolegelo ka ga didirisiwa tse dintšhwa mo dikgweding di le tharo (3) go tloga ka letlha la tiragatso.

Mogala +264 61 284 6132/ +264 81 954 6212

E-mail ict@ncs.gov.na

4.3 **DITIRELO TSE DINGWE: BOLAODISI JWA DIKHAMPANI**

Bolaodi: Tsamaiso ya Badiri (HRM)

Re tla:

- Tokafatsa faele ya gago ya tiro go ya ka kopo ya gago mo malatsing a le mararo (3) a tiro.
- Ge Netefatsa gore maemo a a sa dirwang a badiredi a a abetsweng mo nakong ya dikgwedi di le pedi (2) a tla diwa, mme a a sa abelwang mo nakong ya dikgwedi di le tharo (3).
- Feleletsa go thapiwa ga batho ba bantsi mo dikgweding di le nne (4).
- Feleletsa go tlhatlosiwa ga badiri ba yunifom mo kgweding e le nngwe (1).
- Tsaya karolo mo dikgannyeng tsa maitsholo a a sa siamang a badiredi mo kgweding e le nngwe morago ga tiragalo.
- Tsibogela dingongorego tsa maloko a badiri mo malatsing a le matlhano (5) a tiro le tsa batlhankedi jaaka go tlhalositswe mo bukeng ya NCS ya ditsamaiso tsa dingongorego.
- Netefatsa tlhabololo ya bokgoni jwa badiri ba NCS go ya ka Leano la Tlhabololo ya Botho la NCS.
- Tsamaisa katiso ya go thapisa badiri ba ba sa tswang go tlhomiwa ba NCS mo sebakeng sa kgwedi e le nngwe (1) go tloga ka letlha la go simolola tiro.

- Tsamaisa dikopo tsa thuso ya kalafi, tshireletso ya loago, kadimo ya theko ya ntlo le GIPF mo sebakeng sa letsatsi le le lengwe (1) la tiro fa fela ditokomane tsotlhe di tshwaragantswe.
- Tsamaisa dituelo tsa badiri, GIPF le dikopo tsa tshireletso ya loago *Social Security* mo sebakeng sa letsatsi le le lengwe (1) la tiro fa fela ditokomane tsotlhe di tshwaragantswe.
- Tsamaisa dikopano tsa boitekanelo ka kotara nngwe le nngwe.
- Emisa tirelo ya badiri mo letsatsing le le lengwe (1) la tiro morago ga go amogela kitsiso.
- Tlhalosa melawana ka kopo ya badiri ba NCS ka bonako kgotsa mo malatsing a le mabedi (2) a tiro fa re sa kgone go go naya karabo ka bonako; le
- Feleletsa go thapiwa ga batho ba le bantsi mo dikgweding di le thataro (6) morago ga phasalatso.

Mogala +264 61 284 6364/ +264 81 954 6016

E-mail human.management@ncs.gov.na

Bolaodi: Tlhabololo le Katiso ya Badiri (HRDT)

Re tla:

- Tsamaisa Tlhatlhobo ya Tlhokego ya Katiso (TNA) morago ga dingwaga di le tharo (3).
- Rulaganya Leano la Tlhabololo ya Metswedi ya Batho mo dingwageng di le tharo (3).
- Nlofatsa le go tsamaisa katiso e e ikaegileng ka se TNA e se fitlheletseng mo tsamaong ya TNA.
- Tsamaisa dithuto tse dikhutshwane tsa mo teng, tsa selegae, tsa kgaolo le tsa boditšhabatšhaba mo malatsing a le mararo (3) fa o sena go amogela ditaletso.
- Dirisa ditlamelo tse dingwe go thapisa batho ba ba ka ikanngwang le ba ba tlhwatlhwatlase, fa go tlhokega.

- Tsamaisa katiso ya go thapisa badiri ba ba sa tswang go tlhomiwa ba NCS mo sebakeng sa kgwedi e le nngwe (1) go tloga ka letlha la go simolola tiro.
- Neela tshedimosetso e e amogetsweng ka ga ditšhono tsa thuto/ikatiso (dibasari/dithutego/ diseminara) go badiredi ba tirelo ya dikgolegelo mo malatsing a le mararo (3) a tiro.
- Romela dikgakololo tsa malatsi a boikhutso a thuto kwa go Mokhomishinara-Kakaretso gore a di amogele mafelo a Ngwanatsele ngwaga le ngwaga.
- Neela bakopi dipoelo kaga malatsi a boikhutso a thuto tshimologong ya semesetara sengwe le sengwe.
- Thusa go dira dikopo tsa go ithuta mo tirong mo malatsing a le mararo (3) a tiro.
- Netefatsa tlhabololo ya bokgoni jwa badiri ba NCS go ya ka Leano la Tlhabololo ya Botho la NCS.
- Araba kopo ya katiso mo malatsing a le lesome (10) a tiro; le
- Ge Neela barutwana ka dithuto tsa motheo tsa katiso fa ba amogelwa kwa kholetšheng ya katiso.
- Feleletsa go katisiwa ka bontsi mo dikgweding di le robonngwe (9).

Mogala +264 81 954 6240

E-mail human.training@ncs.gov.na

Bolaodi: Letlole

Re tla:

- Baakanya le go romela tekanyetsokabo ka nako e e beilweng.
- Tlhomomela le go laola ditshenyegelo kgwedi le kgwedi.
- baakanyetsa dipego tsa kgwedi le kgwedi, kotara le tsa ngwaga le ngwaga tsa tiriso ya tekanyetsokabo.
- Ge Tlhomamisa gore go latelwa dithulaganyo tsa semolao tse di laolang letlole le theko

- Tsamaisa DSA le kgakololo ya tuelo mo malatsing a le mabedi (2) a tiro morago ga go e amogela.
- Netefatsa gore dituelo tsa dithoto le ditirelo di dirwa mo malatsing a le mararo (3) a tiro morago ga go amogela invoice fa fela di tsamaelana le melao le melawana.
- Dumalanya Dipalopalo tsa Ditshenyegelo tsa NCS kgwedi le kgwedi.
- Netefatsa go kokoanngwa, go bolokiwa, go bolokwa ga madi le go begwa ga lotseno go tswa mo metsweding e e farologaneng e e kokoantsweng ke NCS letsatsi le letsatsi.
- Kopa go gololwa ga madi ka letsatsi la bo 20 la kgwedi nngwe le nngwe e e fetileng go dirisediwa ditshenyegelo; le
- baakanya le go romela Pegelo ya Ngwaga le Ngwaga kwa go Moruni Kakaretso mo nakong e e beilweng.

Mogala +264 61 284 6289/ +264 81 954 6018

E-mail finance@ncs.gov.na

Bolaodi: Dithulaganyo le Tsamaiso

Re tla:

- baakanyetsa dikgololo le go dira diforomo tsa go reka mo dikgweding di le thataro (6) pele ga letlha la go fela ga paka ya teng.
- Tsamaisa taelo ya go reka mo malatsing a le mabedi (2) a tiro morago ga go amogela kopo e e dumalanweng ya ditshenyegelo.
- Tsibogela dikopo mo malatsing a le matlhano (5) a tiro morago ga go di amogela.
- Gethomamisa gore dikopo tsa theko ya dithoto di tsamaelana le ditlhokego tsa semolao.
- Tlhatlhoba le go romela di-invoice kwa lefapheng la matlole mo letsatsing le le lengwe (1) la tiro morago ga go di amogela.
- Neela sepalangwa le go ntsha tetla ya mosepele mo sebakeng sa letsatsi le le lengwe (1).

- Phutha le go anamisa disiki ya laesense mo malatsing a le matlhanano (5) a tiro morago ga kgwedi e e felang.
- baakanya le go romela ditaello tsa go baakanya mo dibekeng di le pedi (2) fa re sena go amogela kopo.
- Tlhatlhoba dikilometara tsa kgwedi le kgwedi le dipalopalo tsa lookwane.
- Tlhatlhoba dikoloi pele le morago ga go di neela.
- Tlhomamisa gore makwalo a poso a romelwa le go neelwa letsatsi le letsatsi.
- Dira tlhatlhoba e e akaretsang dithoto gangwe ka ngwaga le fa go tlhokega.
- Go ntsha le go laola dithoto letsatsi le letsatsi.
- Dirisa motsamaisi wa motšhini wa motlakase ka dinako tsotlhe.
- Go phepafatsa diofisi letsatsi le letsatsi; le
- Tsamaisa le go ntšhwafatsa dikonteraka tsa go reka dithoto le ditirelo gangwe ka kotara.

Mogala +264 61 284 6933/ +264 81 954 6402

E-mail logistics.administration@ncs.gov.na

4.4. DITIRELO TSE DINGWE: TSOSOLOSO YA BOPHELO LE POELO SETSHABENG

Bolaodi: Tsosoloso

Re tla:

- Tlhatlhoba kotsi/ditlhokego tsa bagolegwa ka dinako tsotlhe fa ba amogelwa.
- Kgaoganya batlolamolao go ya ka maemo a tshireletso go ya ka mabaka a bone a kotsi mo malatsing a le masome a robongwe (90) a a latelang.
- Neela magolegwa katiso, kgakololo le kaelo ka dinako tsotlhe kgotsa fa go tlhokega.
- Tsweletsa le go rulaganya go diragadiwa ga leano la kalafi ya paakanyo.

- Tsitsinya bmagolegwa ba ba nang le ditshwanelo go boto ya bosetshaba ya go lokololwa dikgwedi tse tharo (3) pele ga letsatsi la ntlha la tshwanelo ya go lokololwa ka parola/teko ka botlalo.
- Ruta bagolegwa go bala le go kwala fa ba ntse ba le mo kgolegelong.
- Tsamaisa le go nolofatsa ikwadiso ya magolegwa mo ditheong tsa thuto ngwaga le ngwaga ka paka ya ikwadiso.
- Tswelela pele go neela ka Thuto ya Bagolo ya Motheo ya kwa Godimo (AUPE) go tokafatsa phitlhelelo thuto ya ditiro tsa diatla.
- Tswelela go neela magolegwa ka mananeo a thuto ya ditiro tsa diatla ya semmuso.
- Rulaganya ditirelo tsa thuto go tswa kwa badirising ba kwa ntle fa go tlhokega.
- Rulaganya le go tlamela ka bosupi jo bo ikaegileng ka bosupi le go tshegetsa mananeo a tsosoloso go bagolegwa go itebaganya le dikotsi/ ditlhokego tsa bone go baakanyetsa go gololwa ga bone.
- Tsamaisa le go tshegetsa mananeo a tsosoloso go tswa go balekane ba kwa ntle fa go tlhokega.
- Tswelelang lo naya bagolegwa kgakololo ya tsa loago le tlhaloganyo.
- Tswelela go tlamela ka ditirelo tsa boitekanelo jwa tlhaloganyo le ditirelo tse di diretsweng batho ba ba nang le ditlhokego tse di kgethegileng.
- Tswelela go tlamela ka ditirelo tse di tsamaelanang le dithulaganyo tsa kgaolo le tsa boditshabats'haba tsa bagolegwa ba ba nang le ditlhokego tse di kgethegileng (ba ba sa leng babotlana le basadi).
- Tlamela bagolegwa ka ditirelo tsa boitekanelo jwa tlhaloganyo jaaka go laetswe mo pholising ya boitekanelo ya NCS ka dinako tsotlhe; le
- Rulaganya ditirelo tsa boitekanelo jwa tlhaloganyo go tswa kwa badirising ba kwa ntle fa go tlhokega.

Mogala +264 61 284 6205 / +264 81 954 6020

E-mail rehabilitation@ncs.gov.na

Bolaodi: Poelo Setshabeng

Re tla:

- Tsamaisa mananeo a go tsibosa batho beke le beke.
- Tlhaola le go dira tshekatsheko ya batlolamolao ba ba tshwanelang go fiwa ditaello tsa go direla setšhaba fa ba sena go bonwa molato mo malatsi a le matlhano (5) a tiro.
- Romela pegelo ya tshekatsheko ya mananeo a tshwanegelo kwa kgotlatshekelo mo malatsing a le matlhano (5) a tiro, morago ga mmelaelwa a sena go bonwa molato.
- Tlhaola batsayakarolo mo setšhabeng go dira jaaka batlamedi ba ditirelo tsa go tsereganya go bona katlego ya poelo setshabeng ya batlolamolao fa go tlhokega.
- Netefatsa gore batlolamolao ba ba beilweng ka fa tlase ga tlhokomelo ya setšhaba ba ikobela maemo a go gololwa letsatsi le letsatsi.
- Tsamaisa tshekatsheko ya ntlha ya batlolamolao botlhe ba ba golotsweng ka parole kgotsa ba ba itshwaretsweng katlholo jaaka go laetswe mo mekgweng e e tlwaelegileng ya go dira.
- Tswelela go neela batlolamolao tshegetso e e tlhokegang go fitlha ba wetsa katlholo; le
- Golaganya batlolamolao le didiriswa tsa setšhaba fa go tlhokega

Mogala +264 61 284 6201 / +264 81 954 6022

E-mail_reintegration@ncs.gov.na

HAMUBATA KUBULELA NILUNA

Haiba inge mululizeza

- Luka alabela kwapizo yamina mwahala milililelo yemilalu;
- Luka kutisa pizo yamina mwahala mazazi amabeli haiba lupalelwa kumifa kalabo kapili honafo.

Haiba inge muluñolela

- Luka milemusa lumano amuhela liñolo lamina mwahala mazazi amabeli amusebezi, nikumifa kalabo kamo lusweli kutatululela taba yamina nikumizibisa nako yemuswanezi kulibeleda kalabo..

Haiba mulupotela:

- Luka ba nimina mwahala mizuzu yeketalizoho haiba nemulukisize zapoto yeo.
- Luka alabela kwalipuzo zamina inge muinzi niluna, haiba halukoni luka mibulelela libaka halusa koni, ninako yemu swanezi kulibeleda kalabo;
- Haiba mutokwa kulibiswa kokuñwi, luka miezeza cwalo kafoni kapa kaimelu nikumifa kopi, nikumifa libizo lamutu yemuka bona, keyala yahae nilitaba zeñwi kwakumufumana.

MAIKUTO AMINA KIABUTOKWA

- Lulika kuzwelapili kutiisa mayemo asebelezo yaluna. Kuli lueze cwalo, lutokwa kuziba mufuta wasilelezo yemutokwa;
- Lusepisa kuisseza ngana kwamaikuto amina halueza mayemo asebelezo yaluna;
- Muluzibise haiba hamu ikolwisisi nikutabela sebelezo yelumifa; ni
- Kulufa maikuto amina kuli lukone kuzwisezapili sebelezo yaluna.

SELUKUPA KUMINA

Mufuta wamusebelezo olukona kumifa uitingile famabaka ashutana kungelela cwalo niswalisano yelifumana kwabatu belusebeleza.

Kacwalo lumikupa ku:

- Ba babasepahala nikufa litaba zetokwahala kwaLikolo kabunako.
- Zamaelela niMilao, Milaonyana niMihato yeliteni.
- Sebelisana nibabeleki baluna kalikute lelitokwahala.
- Lufa maikuto amina kuli lukone kumbvweshafaza sebelezo yaluna.

Hamubulelisana niluna, lumikupa kuba nilitaba zelatelela:

- Libizo lamina kakutala, keyala yaposo, telefoni ni /kapa fakisi niimelu yamina.
- Mufe kakutala nonge kapa butokwi bwamina .
- Mubeye bupaki bwataba yemubilaela kayona nimutu yemu sebelisana niyena, kungelela cwalo nilizazi ninako yebile teni ngambolo, ili kumbweshafaza lisebelezo zaluna..

DIKAKGELO, DIKAKANTSHO LE DIKOPO

Fa o na le dikakgelo, dikakantsho kgotsa dikopo ka ga ditiro kgotsa ditirelo tsa Lefapha o ka ikgolaganya le:

MERERO YA SELEGAE LE BOFALADI

Motlhankedi-mogolo wa Dikamano le Setšhaba

The Chief Public Relations Officer

Ministry of Home Affairs, Immigration, Safety and Security

C/O Hosea Kutako Drive and Harvey Street

Windhoek North

Private Bag 13200

Windhoek

Mogala: +264 81 951 0064/65/66

E-mail: Public.Relations@mha.gov.na

Ikutlwe o gololesegile go ikgolaganya le rona ka tsela ya rona ya tlhaeletsano:

<https://mhaiss.gov.na>

<https://www.facebook.com/MHAINamibia/>

<https://twitter.com/MHAINamibia><https://www.instagram.com/mhainamibia/>

MAPODISI A NAMIBIA

Public Relations Division
Namibian Police Force
C/O Jan Jonker and Galilei Street
Ausspannplatz
Private Bag 12024
Windhoek
Mogala: +264 61 209 3286/ 3470/ 3378
Fax: +264 61 220 621
E-mail: PR@nampol.na
www.nampol.gov.na

Ikutlwe o gololesegile go ikgolaganya le rona ka tsela ya rona ya tlhaeletsano:
<https://mhaiss.gov.na>
Facebook: @nampolforce
Instagram: @namibianpoliceforce
Twitter: @ForceNampol

TIRELO YA KGOLEGELO YA NAMIBIA

The Commissioner General
Namibian Correctional Service
Brendan Simbwaye Square
Private Bag 13281
Windhoek
Namibia

Mogala: +264 61 284 6219
Fax: +264 61 238 469
E-mail: cg.office@ncs.gov.na
Website: www.ncs.gov.na

Kgotsa

Ofisi ya Dikamano le Setšhaba (mogala o tlhamaletseng) +264 61 284 6916

NCS Switchboard+ 264 61 284 6111

E-mail: info@ncs.gov.na

<https://mhaiss.gov.na>

<https://www.facebook.com/www.ncs.gov.na/>

Twitter: ncs_namibia

Fa o sa kgotsofadiwa ke karabo ya Lefapha la Merero ya Selegae, Bofaladi, Pabalesego le Tshireletsego o ka ikgolaganya le Ofisi ya Tonakgolo

Fa o sa ntse o sa kgotsofala, o ka ya kwa Ofisi ya Moatlhodi.

DIKHOUTU TSA QR (DIKHOUTU TSE DI DIRISIWANG GO ABELANA TSHEDIMOSETSO YA GO IKGOLAGANYA LE BA BANGWE)

TSWEETSWE RE NEELE DIKAKGELO TSA GAGO

