REPUBLIC OF NAMIBIA

MINISTRY OF HOME AFFAIRS, IMMIGRATION, SAFETY AND SECURITY

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Executive Summary of Bid Evaluation Report

Reference number of procurement: W/RB/39-01/2024/2025

Scope of Contract: The procurement of Works for the Completion of Walvis Bay Correctional Facility Unit Management Phase 2.2 in Erongo Region to the Ministry of Home Affairs, Immigration, Safety and Security.

1. **Procurement method used:** Restricted Bidding.
2. **Date of Invitation of Bids:** 17th of February 2025.
3. **Closing date for submission of bids:** 04th of April 2025 @ 10h00.
4. **Date and place of opening of bids:** 04th of April 2025 @ 10h00 at Namibian Correctional Service bid box, Central Depot Dr Michael De Kock Street, Northern Industrial Area, Windhoek.
5. **Number of bids received by closing date:** Four (04).
6. **Number of bids received late:** None.
7. **The Bid Evaluation Table for Bid No.** W/RB/39-01/2024/2025: The procurement of Works for the Completion of Walvis Bay Correctional Facility Unit Management Phase 2.2 in Erongo Region to the Ministry of Home Affairs, Immigration, Safety and Security.

8. Phase One: Mandatory Documents and Eligibility Criteria of the procurement of Works for the Completion of Walvis Bay Correctional Facility Unit Management Phase 2.2 in Erongo Region to the Ministry of Home Affairs, Immigration, Safety and Security

8.1 During the first phase of the examination and evaluation process, assessment for the compliance of the bidders with respect to the requirements for provision of mandatory documents and other eligibility information as required in the bidding document.

PHASE ONE: MANDATORY DOCUMENTS AND ELIGIBILITY CRITERIA OF THE PROCUREMENT BID NO.: W/RB/39-01/2024/2025 FOR THE PROCUREMENT OF WORKS FOR THE COMPLETION OF WALVIS BAY CORRECTIONAL FACILITY UNIT MANAGEMENT PHASE 2.2 IN ERONGO REGION TO THE MINISTRY OF HOME AFFAIRS, IMMIGRATION, SAFETY AND SECURITY (NAMIBIAN CORRECTIONAL SERVICE).

ELIGIBILITY CRITERIA OF THE BID NO: W/RB/39-01/2024/2025 STATUTORY REQUIREMENTS (PHASE 01)

	REQUIREMENTS	**BIDDERS NAME**			
No.	**Document Description**	**Tuyapeni Trading Enterprises CC**	**Delta Engineering and Supplies**	**Epic Contractors and Maintenance**	**Omidi Trading CC**
1.	A valid **certified** copy certified by the Namibian Police of Company Registration Certificate or Registration of defensive name if applicable (certified copies)	valid and attached	valid and attached	valid and attached	valid and attached
2.	**All bidders** (including all members in a JV) must be incorporated and registered in Namibia, with no less than fifty one equity (51%) owned by Namibian citizens as per Section 29 1(a) & (b) **(with certified Identity Documents / Passports of the shareholders or members).**	100% owned by Namibian	100% owned by Namibian	100% owned by Namibian	100% owned by Namibian
	REQUIREMENTS	**BIDDERS NAME**			

No.	Document Description	Tuyapeni Trading Enterprises CC	Delta Engineering and Supplies	Epic Contractors and Maintenance	Omidi Trading CC
3.	An **original** Good Standing Tax Certificate issued by the Ministry of Finance (To be submitted by all partners in case of JV)	valid and attached	valid and attached	valid and attached	valid and attached
4.	An **original** Good Standing Social Security certificate issued by the Social Security Commission (To be submitted by all partners in case of JV)	valid and attached	valid and attached	valid and attached	valid and attached
5.	A valid **certified** copy certified by the Namibian Police of Affirmative Action Compliance Certificate or in its absence, proof from the Employment Equity Commissioner that the Bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998. (To be submitted by all partners in case of JV)	valid and attached	valid and attached	valid and attached	valid and attached
6.	Detailed Proposed Project Construction Programme	Attached	Attached	Attached	Attached
7.	A **duly completed, initialed and signed** Joint Venture Agreement (where applicable) accompanied by letter of Power of Attorney	Not applicable	Not applicable	Not applicable	Not applicable
8.	A valid **certified** copy certified by the Namibian Police of the SME Certificate issued by the Ministry of Industrialization, Trade and SME development where applicable (To be submitted by **all partners** in case of JV)	Attached	Attached	Attached	Attached

	REQUIREMENTS	BIDDERS NAME			
No.	Document Description	Tuyapeni Trading Enterprises CC	Delta Engineering and Supplies	Epic Contractors and Maintenance	Omidi Trading CC
9.	A duly completed and signed Bid Securing Declaration Form	Fully completed	Fully completed	Fully completed	Fully completed
10.	A duly completed and signed Self-Declaration Form	Fully completed	Fully completed	Fully completed	Fully completed
11.	A duly completed and signed Bid Submission Form	Fully completed	Fully completed	Fully completed	Fully completed
12.	A duly completed and signed Qualification Information	Fully completed	Fully completed	Fully completed	Fully completed
13.	A duly completed and signed Written undertaking in terms of section 138 of the Labour Act, 2015, undertaking on the part of the Bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, Remuneration Order, and Award, where applicable and that it will abide to sub-clause 6.2 of the General Conditions of Contract if it is awarded the contract or part thereof	Fully completed	Fully completed	Fully completed	Fully completed
14.	Written signed confirmation that the bid is valid for a period 120 calendar days	Submitted	Submitted	Submitted	Submitted
15.	Certified copy of the Bidder's registration documents with the Construction Industries Federation of Namibia (CIF) clearly indicating the Bidder's status and registration category.	Not a member	Submitted	Submitted	Submitted
16.	Compliance Certificate with Business and Intellectual Property Authority (BIPA)	valid and attached	valid and attached	valid and attached	valid and attached

8.1.1 The abbreviations as indicated in the eligibility criteria are as follows:

- CRC – Valid Company Registration Certificate
- VAAC – Valid Certificate copy of Affirmative Action Certificate
- GSTC – Good Standing Tax Certificate
- GSSC – Good Standing Social Security Certificate

8.2 During the first phase of the examination and evaluation process, the Committee assessed the compliance of the bidder with respect to the requirements for provision of mandatory documents and other eligibility information as required in the bidding document. Out of four (04) bidders examined and evaluated, three (03) were found to have complied with all the requirements and were therefore moved to the next phase, namely; Delta Engineering and Supplies, Epic Contractors and Maintenance and Omidi Trading CC.

8.3 Tuyapeni Trading Enterprises CC was found to be not in compliance with respect to the requirements for provision of mandatory documents and other eligibility information as required in the bidding document.

9. PHASE TWO (02): EXAMINATION AND EVALUATION AGAINST TECHNICAL EVALUATION.

9.1 The under listed three (03) bidders were examined and evaluated as per the table below;

1	**Relevant experience of the contractor related to the assignment**	**Number of projects successfully executed by Bidder**	**Number of projects**	**Scores**		**Total**	**BIDDERS SCORING**											
							DELTA ENGINEERING & SUPPLIES				**EPIC CONTRACTORS & MAINTENANCE**				**OMIDI TRADING CC**			
							SCORES		**TOTAL**	**COMMENTS**	**SCORES**		**TOTAL**	**COMMENTS**	**SCORES**		**TOTAL**	**COMMENTS**
	Relevant Experience:	Similar projects during the period of 5 years	2 to 5	5 %	20 %	35 %	5	5	18	ONLY 2 PROJECTS COMPLETED VALUED AT 2.5	5	5	18	ONLY 3 PROJECTS COMPLETED VALUED AT 2.5 MILLION	5	5	18	
			6 or more	15 %											0			

										MILLION OR ABOVE				OR ABOVE				
	Proof of experience in construction of similar works in the form of reference letters from clients or substantial completion certificates comprising fully or in part the following components:	Reference letter from clients or completion certificate	less than 2	0	5%			3				3						
			2	2 %														
			≥2	3 %			3				3				3	3		
		Value of N$2 000 000 or more	≤N$2 000 000	5 %	10 %			10				10						
			>N$2 000 000	10 %			10								10	10		
2	**Relevant experience of the contractor related to the assignment**	**Number of projects successfully executed by Bidder**	**Experience, qualifications and registration**	**Scores**		**Total**	**SCORES**	**TOTAL**	**COMMENTS**	**SCORES**	**TOTAL**	**COMMENTS**	**SCORES**	**TOTAL**	**COMMENTS**			

		Project Manager	At least 5 years' experience in Project Management stipulated in CV	3 %	8%	15 %	3	8	15		3	7	9		3	8	15	
			At least 3 years' experience in the execution of Works of a similar nature as describe in the Scope of Works stipulated in CV	3 %			3				3				3			
			Qualifications in the relevant field e.g. Project Management Certificate	1 %			1				1				1			
			Proof of Registration with an accredited institution e.g. ECN	1 %			1				0			NO REGISTRATION WITH ANY	1			

														INSTITUTION				
		Site Supervisor	At least 5 years' experience in site supervision stipulated in CV	3 %	7%		3	7			0	2		CV ONLY INDICATES EXPERIENCE FROM FEB 2023 TO DEC 2024	3	7		
			At least 3 years' experience in the execution of Works of a similar nature as describe in the Scope of Works stipulated in CV	2 %			2				0			CV ONLY INDICATES EXPERIENCE FROM FEB 2023 TO DEC 2025	2			
			Qualification in the Civil Engineering or Construction Management field	2 %			2				2				2			
3	**Listed Tools**	**Number of**	**Equipment**	**Scores**		**Total**	**SCORES**	**TOTAL**	**COMMENTS**		**SCORES**	**TOTAL**		**COMMENTS**	**SCORES**	**TOTAL**		**COMMENTS**

	and Equipment	**projects successfully executed by Bidder**																
	Availability of Plant and Machinery including proof of ownership OR Letter from the rental agency confirming availability of equipment (and operator if required) for the duration of the project	1 x Concrete Mixer, Plate Compactor, Dumper, Front End Loader	Proof of ownership OR letter from the rental agency	5 %	**5%**	**10 %**	5	5	10		5	5	10		5	5	7	
		Scaffolding	Proof of ownership OR letter from the rental agency	2 %	**2%**		2	2			2	2			2	2		
		Construction Tools	Proof of ownership OR letter from the rental agency	3 %	**3%**		3	3			3	3			0	0		
4	Detailed execution methodology	Methodology addressing concrete and steelwork			**5%**	**30 %**	5		30		5		30		5		30	
		Methodology addressing general construction work			**25 %**		25				25				25			

		with the emphasis on finishing trades															
5	Programs of Works (project schedules)	Program in Microsoft project or equivalent confirms completion within specified timeframe.	5%	10 %	5	10		5	10		5	8	
		Program in Microsoft project or equivalent indicating the time required to complete the projects (e.g. amount of loads required per layer vs time required for each load vs amount of tipping trucks employed) and also indicating the critical path	3%		3			3			3		
		Program in Microsoft project or equivalent correspond to work s methodology with detail on activities	2%		2			2			0		
				Total	100 %	Total	83			77			78	

9.2 All three (03) bidders, namely; Delta Engineering and Supplies, Epic Contractors and Maintenance and Omidi Trading CC were found to have complied with all the technical evaluation criteria. Delta Engineering and Supplies scored highest 83% followed by Omidi Trading Cc scored 78% and Epic Contractors and Maintenance scored the lowest 77% and were therefore moved to phase three (03), (Financial Evaluation).

10. PHASE THREE (03): EXAMINATION AND EVALUATION AGAINST FINANCIAL EVALUATION.

10.1 The under listed sole bidder was examined and evaluated as per the table below;

Item	Complete Name of the Bidder	Stated Bid Price (Including 15% VAT)	Arithmetically Corrected Amount (Including 15% VAT)	Total Arithmetical Errors (Including 15% VAT)
01	Delta Engineering and Supplies	N$7,533,032.98	N$7,498,418.00	N$34,614.98
02	Epic Contractors and Maintenance	N$7,662,525.90	N$7,662,525.90	N$0.00
03	Omidi Trading CC	N$8,647,455.37	N$8,647,455.37	N$0.00

11. BEST EVALUATED BIDS

11.1 The bid [Procurement Bid No. W/RB/39-01/2024/2025 for the **Procurement of Works for the Completion of Walvis Bay Correctional Facility Unit Management Phase 2.2 in Erongo Region** to the Ministry of Home Affairs, Immigration, Safety and Security (Namibian Correctional Service)] was evaluated according to the criteria and methodology set out in the bidding documents which was compared with other bids to determine the lowest evaluated substantially responsive bid. The most substantially responsive bidder, **Delta Engineering and Supplies**, scored 83% on technical requirement and lowest bid to the amount of **N$7,498.418.00** is (VAT Incl) considered for award.

EXECUTIVE DIRECTOR
2025 -06- 27
Ministry of Home Affairs, Immigration, Safety & Security

ETIENNE MARITZ
EXECUTIVE DIRECTOR